

Northam Town Council – Minutes of the Westward Ho! Park Committee Meeting held on Tuesday 17th January 2023 in the Council Chamber, Windmill Lane, Northam at 6.30 pm.

Present: Cllrs Mrs Hodson (Chairman), Laws, Leather, Mrs McCarthy, Newman-McKie, Sargent, Tisdale and Miss Woodhouse
Co-opted Members –Mr S Makeig-Jones

In attendance: Mrs Jane Mills Town Clerk
Mr G Langton - Deputy Town Clerk

- 2301/771 Apologies**
Apologies were recorded on behalf of Cllrs Edwards, Mrs McCarthy and the Chair of FOTWHOP
- 2301/772 Chairman’s Announcements**
There were none
- 2301/773 Declarations of interest**
Members were reminded that all interests should be declared prior to the item being discussed.
- 2301/774 To agree the agenda as published**
It was **resolved** to agree the agenda as published after moving Chairman’s Announcements to Part B
Proposed: Cllr Hodson, Seconded: Cllr Leather (all in favour)
- 2301/775 To confirm and sign the minutes of the Westward Ho! Park Meeting 22nd of November 2022**
It was **resolved** to confirm and sign the minutes of the Westward Ho! Park Meeting held on 22nd of November 2022 as a correct record.
Proposed: Cllr Leather, Seconded: Cllr Laws
(majority in favour one abstention not present at the meeting)
- 2301/776 Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.
No members of the public present.
- 2301/777 To consider the Action Points**
The action points were noted: The town Clerk was asked to restore the signage relating to the closure of the tennis courts and to arrange removal of the tennis nets
Action points: signage to be restored and nets to be removed
- 2301/778 To receive an update on the Fields in Trust application**
Members were advised that Fields in Trust have been approached with regard to an application. This cannot be finalised until the Land Registry confirm the documentation. Our solicitors are dealing with the matter and will advise the Town Council on receipt of the documents.
Action point: agenda item when more information is available

- 2301/779** **To receive an update on the Wain Homes “Helping Hands Initiative”**
Members were advised that the office has been unable to contact the relevant person, further approaches will be made to Wain Homes and this will be an agenda item, next meeting
Action point: agenda item next meeting
- 2301/780** **To receive a report from the Chair of FOTWHOP**
A report was received and circulated from the chair of FOTWHOP, a copy is attached to the minutes. A gardener’s report advised that up to the end of December a total of 721 hours volunteer work has been recorded. It has recently been too wet to do much work at the park, however, the daffodils are starting to show. A wheel needs replacing on the wheelie bin. The gardeners were thanked for the Christmas decorations.
- 2301/781** **To receive an update on information from the surveyor on the pavilion**
The surveyor sent a drawing of a proposed floor plan.
It was **resolved** to defer a decision on the pavilion until the new council is elected but to gather information including covenants on the building and utility issues and possible options moving forward.
Proposed: Cllr Laws, Seconded: Cllr Tisdale (all in favour)
Action point: prepare a report for the new Council.
- 2301/782** **To receive an update regarding the tennis courts (LTA procurement process)**
Members were advised that a contractor has been appointed and the LTA are endeavouring to arrange a site meeting, it was emphasised that some members and staff should be present at the meeting. Also, it is hoped that the work will be completed by the summer and this should be conveyed to the LTA.
Action point: Contact LTA regarding the site visit and the need for the work to be completed by the summer.
- 2301/783** **To consider the play inspection report for Westward Ho! Park (sent by e-mail)**
Members requested that future play inspection reports for Westward Ho! Park should be circulated to the committee and placed on an agenda and the response from Kompan should be brought to the next committee meeting.
Action point: Contact Kompan for an urgent response to the Council’s email.
- 2301/784** **To consider improved signage from the centre of Westward Ho! To the Park**
It was agreed to defer this matter until completion of the work on the tennis courts.
At this juncture Cllr Tisdale gave his apologies and left the meeting.

Signed.....Date.....