

Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday 25th January 2023 in the Town Hall at 6.30 pm

The Local Police Neighbourhood Beat Manager attended and gave an update about the team at Bideford, he reported on crime figures, he advised he hopes to attend future meetings and bring further reports to the meetings. He then answered questions and was thanked by the Mayor for his attendance.

Present: Cllrs Laws, (Chair), Davis, Edwards, Ford, Mrs Hodson, Leather, Mrs McCarthy, Miss Manley, Newman- Mckie, Sargent, and Tisdale
In attendance: Mrs J Mills, Town Clerk, Mr G Langton – Deputy Town Clerk
Mrs P Hoskins Administrative Assistant. Reverend Sutton

2301/812 Apologies

Apologies were recorded on behalf of Cllr Hames, Himan, and Miss Woodhouse

2301/813 Chairman's Announcements

Members were advised that we have received quotes for CCTV inspection of Northam Hall drains. It was agreed that the Town Clerk proceeds with the second option.

There was a discussion regarding a licence from TDC for the garage in Windmill Lane and it was agreed to proceed. It was further agreed to proceed with installing an alarm on the property. Members were further advised that we have just received the proposed Heads of Terms for Blackies which were read out at the meeting. It was agreed to accept them and ratify the decision at the next Full Council meeting.

Action points:

Ratify the decision on Heads of Terms for Blackies at the next meeting (agenda item) proceed with CCTV inspection of drains Northam Hall, proceed with Licence from TDC and fitting alarm.

2301/814 Declarations of interest

Members were reminded that all interests must be declared prior to the item being discussed.

2301/815 To agree the agenda between Part A and Part B

It was **resolved** to agree the agenda between Part A and Part B, after bringing forward the County Councillor report to follow agenda item 8
Proposed: Cllr Tisdale, Seconded: Cllr Miss Manley (all in favour)

2301/816 To confirm and sign the minutes of the Town Council Meeting held 21st December 2022

It was **resolved** to sign the minutes of the Town Council Meeting held 21st of December 2022

Proposed: Cllr Leather, Seconded: Cllr Tisdale
(majority in favour 1 abstention not present at the meeting)

2301/817 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B

- Town Projects and Asset Management – 6th December 2022 (*herewith*)
- Climate Emergency – 13th December 2022 (*herewith*)
- Finance & HR- 12th December 2022 (*herewith*)
- Planning – 8th December 2022 (*herewith*)
- Westward Ho! Park – 22nd November 2022 (*herewith*)

It was agreed to note and adopt the reports of minutes and resolutions

2301/818 Action Points (*herewith*)

It was agreed to note the action points

2301/819 To receive and consider reports from the Town Clerk (*herewith*)

Bank reconciliation as presented to Finance and HR

It was agreed to note the report

2301/820 Report from County Councillor (brought forward)

The County Councillor spoke about the proposed budget increase for 2023/24, he is working constantly on pothole issues in the area and also drainage issues. He is also working on transport for schoolchildren in the area.

He advised there was a small amount of funding available from his County Council pot and it was agreed to apply towards the cost of replacement finger posts in Westward Ho!

Action Point: apply for a grant from Devon County Council

2301/821 Public Participation

We welcome Parishioners speaking or making representations, asking questions or giving evidence at the meeting of the Full Council in respect of any issue affecting the Northam Town Council area. A period of twenty minutes is allocated for this unless directed by the Chair of the meeting and a member of the public shall not speak for more than 4 minutes. Councillor

A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given

2301/822 To consider a report on a 20mph zone for Appledore to be submitted to Devon County Council (*information herewith*)

After some discussion it was proposed by Councillor Mrs McCarthy and seconded by Councillor Newman McKie that the Council applies to Devon County Council for 20 mile an hour zones outside all the schools in the town council area.

There was a further proposal from Councillor Edwards, seconded by Councillor Tisdale that this would be in addition to the proposals submitted by the Appledore Councillors

The votes for the second proposal (4 in favour, 6 against and 1 abstention) the votes for the first proposal were (8 in favour, 2 against, and 1 abstention, so the first proposal was carried.

Action Point: Submit proposals for 20mph zones outside the schools within the Town Council area

- 2301/823** **To ratify a decision made under Chairman’s Announcements at the last meeting to open the Chamber as a warm place from Monday to Friday 9.am to 1pm**
It was **resolved** to ratify a decision made under Chairman’s Announcements at the last meeting to open the Chamber as a warm place from Monday to Friday 9.am to 1pm
Proposed: Cllr Laws, seconded: Cllr Miss Manley (All in favour)
- 2301/824** **To consider arranging information meetings regarding the May Election and becoming a Councillor**
It was **resolved** to arrange an informal evening session with three councillors and staff members to encourage interest in standing as a Town Councillor
Proposed: Cllr Ford, seconded: Cllr Davis (majority in favour with 2 abstentions)
Action Point: Arrange an informal evening session
- 2301/825** **To receive an update on the “Coronation May Fair” following the working group meeting.**
Members were advised that everything is progressing well, booking of entertainers is almost complete. There are 3 remaining stalls available, the programme has been drafted and all advertising sold.
Members were advised of the cost of event insurance for bad weather but agreed not to proceed.
- 2301/826** **To consider options for “Coronation Gifts for the schools**
It was **resolved** to purchase 1250 Kew Medals, design as shown at the meeting with engraving.
Proposed: Cllr Sargent, Seconded: Cllr Davis (all in favour)
Action Point: Order medals for the schools
- 2301/827** **To consider a request from Climate Emergency Committee for funding of the balance of the Northam Hall insulation to come from an alternative source.**
It was **resolved** to fund the balance in the region of £1600 from Northam Hall improvements
Proposed: Cllr Hodson, Seconded: Cllr Miss Manley (9 votes in favour)
Action Point: arrange transfer of funding
- 2301/827** **Correspondence:**
Email from Bideford Harbourmaster
Thank you card from King Charles III (held in office)
Christmas card from Mondeville (held in office)
It was agreed to note the correspondence and to suggest to the Harbourmaster that the Appledore Maritime Museum may have additional information.

2301/828 **Street Matters: All street matters forwarded by e-mail**
This item was noted

2301/829 **To receive a Police/Councillor Advocate Report**
Members were advised that Cllr Sargent has worked hard to engage with the police and enabled the visit by the police to tonight's meeting. He will be accompanying the local police on a night patrol shortly. He will be resuming speedwatch shortly.

2301/830 **Summary Report from a District Member (3 minutes)**
Members were invited to attend External Overview and Scrutiny Committee at TDC on 1st February. There was good news about the levelling up fund for the innovation centre in Appledore. Officers at TDC had worked extremely hard to move this forward. It was re-iterated that all eleven sites suggested for affordable housing in TDC will be looked at and consideration given. It was confirmed that the suggestion about the cruise ship has been examined and declared not economical.

DRAFT