

**Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday April 6th 2022 in the Town Hall at 6.30 pm**

**Present:** Cllrs Mrs Hodson (Chair), Miss Manley, Hames, Himan, Laws, Leather and Tisdale  
**In attendance:** Mrs M J Mills – Town Clerk  
Mr G Langton - Deputy Town Clerk  
Rev Vidamour  
No members of the public

**2204/1253 Apologies**

Apologies were recorded on behalf of Cllrs Mrs McCarthy, Miss Woodhouse, Davis, Edwards, Newman-McKie and Sargent

**2204/1254 Chairman's Announcements**

The Chair advised members

- That a choir has been set-up for the Platinum Jubilee on 2<sup>nd</sup> June, first meeting on 25<sup>th</sup> April 7pm at the Town Hall.
- The Annual Electors meeting is scheduled for 13<sup>th</sup> April, this will be followed by the Grants Presentation Evening.
- The idea of a visit to local nursing and care homes has been put on hold due to the covid situation.
- Members were invited to support the Electricity Bill going through Parliament.
- Members were asked to support the RNLI campaign and posters will be sought from the RNLI.
- Manor Pass applications are proceeding well, approximately 1250 have been received.
- All funding from the "Welcome Back" fund has been spent.
- Members were asked to agree "that in order to expedite the work at Westward Ho! Park on the sensory garden, we invite an amended quote from the chosen contractor for fencing, to include groundworks as he is qualified for this, once the design is approved.  
Members agreed and this will be an agenda item at the next meeting for ratification.

**Action Point: place on next Full Council Agenda**

**2204/1255 Declarations of interest**

Members were reminded that all interests must be declared prior to the item being discussed.

**2204/1256 To agree the agenda between Part A and Part B**

It was **resolved** to agree the agenda between Part A and Part B  
Proposed: Cllr Laws, Seconded: Cllr Tisdale (all in favour)

**2204/1257 To confirm and sign the minutes of the Town Council Meeting held 23<sup>rd</sup> February 2022**

It was **resolved** to sign the minutes of Town Council Meeting held 23<sup>rd</sup> February 2022  
Proposed: Cllr Laws, Seconded: Cllr Miss Manley (all in favour)

**2204/1258 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**

- Neighbourhood Plan – 22<sup>nd</sup> February 2022
- Town Projects – 7<sup>th</sup> March 2022
- Climate Emergency – 10<sup>th</sup> March 2022
- Planning – 24<sup>th</sup> February
- Finance & HR 21<sup>st</sup> February and 21<sup>st</sup> March 2022

It was agreed to note and adopt the reports minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)

**2204/1259 Action Points**

It was agreed to note the Action Points and ask Cllr Miss Woodhouse if she had any updates regarding Appledore Fire Station.

**Action Point: request an update from Cllr Miss Woodhouse**

**2204/1260 To receive and consider reports from the Town Clerk**

It was agreed to note the reports from the Town Clerk.

**2204/1261 Public Participation**

*We welcome Parishioners speaking or making representations, asking questions or giving evidence at the meeting of the Full Council in respect of any issue affecting the Northam Town Council area. A period of twenty minutes is allocated for this unless directed by the Chair of the meeting and a member of the public shall not speak for more than 4 minutes.*

No members of the public were present

**2204/1262 To ratify the decision made under Chairman's Announcements regarding repairs to the Chain, purchase of a Jubilee medal and engraving**

It was resolved to ratify the decision made under Chairman's Announcements regarding repairs to the Chain, purchase of a Jubilee medal and engraving

Proposed: Cllr Hodson, Seconded: Cllr Miss Manley (all in favour)

**2204/1263 To consider a recommendation from Finance and HR Committee**

"That Northam Burrows Funds are transferred to the Charity Account on receipt of bank account opening details".

It was **resolved** "That Northam Burrows Funds are transferred to the Charity Account on receipt of bank account opening details".

Proposed: Cllr Hodson, Seconded: Cllr Laws (all in favour)

**Action Point: transfer funds when account is opened**

**2204/1264 To consider a recommendation from Review Committee**

"That the following policies be adopted and all policies be published on the website"

Data Protection, Recruitment, Environmental, Social Media, Freedom of Information (publication scheme) vexatious behaviour policy, keyholder policy.

It was **resolved** that all the above policies are adopted and all policies placed on the website after some minor adjustments and the addition of a date following this resolution.

Proposed: Cllr Hodson, Seconded: Cllr Miss Manley (all in favour)

**Action Point: Finalise policies and publish on the web**

- 2204/1265 To consider information from DCC regarding 20mph speed limits**  
It was **resolved** to put forward two schemes requesting a 20mph speed limit  
Proposed: Cllr Hodson, Seconded: Cllr Tisdale (all in favour).  
**Action Point: Submit both schemes to Devon County Council**
- 2204/1266 To consider burial issues**  
Following a discussion in which the Town Council agreed it had never been happy for future burials to be in Bideford.  
It was **resolved** to call for a meeting with TDC to discuss the issues.  
Proposed: Cllr Hodson, Seconded: Cllr Himan (all in favour)  
**Action Point: Arrange a meeting**
- 2204/1267 Correspondence:**  
CPRE – *(held in office) noted*
- 2204/1268 Street Matters:** All street matters forwarded by e-mail
- 2204/1269 To receive a Police/Councillor Advocate Report**  
The Police/Councillor Advocate sent his apologies, there was nothing to report.
- 2204/1270 Summary Report from a District Member (3 minutes)**  
Members advised that
- From the 1<sup>st</sup> April TDC has taken grounds maintenance back in house and Active TDC will be dealing with swimming pools and leisure through a local authority trading company.
  - With regard to Climate Emergency, some battery-operated equipment has been purchased and it is hoped to look at energy savings at the swimming pools.
  - There is a presentation at TDC on 27<sup>th</sup> April where SWW and the Environment Agency will be answering questions on water quality and sewage discharge into the sea (In view of this and the number of dual-hatted members of Northam Town Council that wish to attend, it will be necessary to move Full Council to Thursday 28<sup>th</sup> April).
  - A notice of motion has been put forward for the next TDC meeting regarding the "Ocean" and a further one in relation to extending the eligibility of applicants, applying for Councillor grant funding.
  - TDC has put £36000 in the budget towards the hardship fund, government funding ceased on 31<sup>st</sup> March 2022 but there may be more available, TDC is waiting to hear.
- 2204/1271 Summary Report from County Councillor (3 minutes)**  
The County Councillor was not present