



**NORTHAM TOWN COUNCIL**  
**TOWN HALL**  
**WINDMILL LANE**  
**NORTHAM**  
**DEVON**  
**EX39 1BY**

Town Clerk: Mrs Jane Mills MILCM  
Telephone: 01237 474976  
E-mail [townclerk@northamtowncouncil.gov.uk](mailto:townclerk@northamtowncouncil.gov.uk)

To: All Members of the Northam Town Council  
Finance and Human Resources Committee

Cc: All Members of the Northam Town Council  
am

**You are hereby summoned to attend a meeting of the Finance and Human Resources Committee which will be held on Monday 16<sup>th</sup> January 2023 at 6.30.pm in the Committee Room, Windmill Lane, Northam.**

**The agenda for the meeting is set out below.**

*M J Mills*

Jane Mills Fd Community Governance, PSLCC, MILCM

Date of issue: 10<sup>th</sup> January 2023

The following are Members of the Finance and HR Committee: Councillors: Mrs Hodson, Edwards, Hames, Himan, Leather, Sargent, Tisdale and the Mayor (Ex-Officio), but all Members of the Council are entitled to attend.

### **AGENDA**

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest**
- 4 To agree the agenda between Part A and Part B (confidential information)**
- 5 To confirm and sign the minutes of the meeting held 12<sup>th</sup> December 2022 (herewith)**
- 6 Action Points (herewith)**
- 7 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.*



Lords of the Manor



The local Council for Appledore, Northam, Orchard Hill and Westward Ho!  
Twinned with Mondeville, France and Büddenstedt, Germany  
Office open: Monday to Friday mornings



Trustees of the Common Right

- 8 To consider invoices for payment and financial reports (herewith)**
- *Bank reconciliation, list of payments and receipts, net position by cost code which includes draft budget figures.*

**Part B**

- 9 To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting**
- 10 To confirm and sign the minutes (Part B)**
- 11 To consider staff matters (report herewith)**
- 12 To resolve to re-admit members of the press and public**

**Minutes of the meeting of the Finance and Human Resources Committee held in the Council Committee Room, Windmill Lane, Northam, 10.00am on Tuesday 12th December 2022**

**Present:** Cllr Leather (Chairman), Hames, Tisdale and the Mayor (ex-officio)  
**In attendance:** Mrs M J Mills - Town Clerk

- 2212/691 Apologies**  
Apologies were received from Cllr Edwards, Himan, Mrs Hodson, and Sargent
- 2212/692 Chairman's announcements**  
There were none.
- 2212/693 Declarations of interest**  
Members were reminded that all interests must be declared prior to the item being discussed.  
There were none
- 2212/694 To agree the agenda as published**  
It was **resolved** to agree the agenda between Part A and Part B  
Proposed: Councillor Laws, Seconded: Cllr Tisdale (all in favour)
- 2212/695 To confirm and sign the minutes of the meeting held 21<sup>st</sup> November 2022**  
It was **resolved** to confirm and sign the minutes of the meeting held 21<sup>st</sup> November 2022  
Proposed: Councillor Leather, Seconded: Cllr Tisdale (all in favour.)
- 2212/696 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. A question shall not receive a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.*  
There were no members of the public present
- 2212/697 To consider invoices for payment and financial reports**  
It was **resolved** to accept the invoices for payment and financial reports  
Proposed: Councillor Leather, Seconded: Cllr Tisdale (all in favour.)
- 2212/698 To receive the reports from the Internal Auditor**  
It was **resolved** to accept the reports as presented  
Proposed: Councillor Leather, Seconded: Cllr Tisdale (all in favour.)  
The Town Clerk was congratulated on her work with the accounts.

---

## Action Points for Finance and HR

---

*January 2023*

<b>To consider updating the alarm system at the Town Hall</b>	Updated system to be installed shortly
<b>Staff matters</b>	Town Clerk to provide reports for meetings



# Northam Town Council

Prepared by: NSW  
Name and Role (Clerk/RFO etc)

Date: 10/1/2023

Approved by: \_\_\_\_\_  
Name and Role (RFO/Chair of Finance etc)

Date: \_\_\_\_\_

<b>Bank Reconciliation at 10/01/2023</b>			
	Cash in Hand 01/04/2022		289,131.66
	<b>ADD</b> Receipts 01/04/2022 - 10/01/2023		540,393.10
			829,524.76
	<b>SUBTRACT</b> Payments 01/04/2022 - 10/01/2023		488,659.15
<b>A</b>	<b>Cash in Hand 10/01/2023</b> (per Cash Book)		<b>340,865.61</b>
	Cash in hand per Bank Statements		
	Cash	10/01/2023	0.00
	Nationwide Saver	10/01/2023	0.00
	Northam Town Council Burrows	10/01/2023	0.00
	Northam Town Council	10/01/2023	112,611.97
	Cambridge Building Society	10/01/2023	56,425.31
	Nationwide 95 day account	10/01/2023	86,607.35
	Cambridge and Counties Bank	10/01/2023	86,160.12
	Petty Cash	10/01/2023	452.86
	PayPal Account	10/01/2023	0.00
			<b>342,257.61</b>
	Less unrepresented payments		1,392.00
			340,865.61
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>340,865.61</b>
	<b>A = B Checks out OK</b>		



Accounts

# Accounts



Payment and transfers

## Shortcuts

→ [Save and pay a new payee](#)

→ [Make a UK payment](#)



Search transactions

→ [View statements and reports](#)

→ [Manage Open Banking consents](#)



Approvals

## Accounts

Your balance as of 10/01/2023 at 10:21



Payees

[All accounts\(2\)](#)

[Current\(2\)](#)

[Savings\(0\)](#)

[Loans\(0\)](#)



Reports & Statements

Account nickname

Sort code

Account number

Account type

Balance

NORTHAM TOWN COUNCIL



COMMUNITY DIRECT

£ 112,611.97  
£ 0.00 overdraft

⋮ [Actions](#)



Cheques

NORTHAM TOWN COUNCIL NO 2 ACCOUNT



COMMUNITY DIRECT

£ 0.00  
£ 0.00 overdraft

⋮ [Actions](#)



Settings



Manage service requests



## Northam Town Council Net Position by Cost Centre and Code

# 8B

### Cost Centre Name

Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
1	Stationery	1,750.00		24.86		859.80	915.06
2	Postages	2,000.00				1,116.95	883.05
3	Subs and membership	1,750.00				2,195.99	-445.99
5	Salaries	200,000.00				129,157.41	70,842.59
6	Paye and NIC	31,000.00		4,822.69		40,038.82	-4,216.13
7	Travel	1,000.00				883.69	116.31
8	Audit Fees	2,250.00				2,075.00	175.00
9	Training Fees	7,000.00				6,968.59	31.41
10	Insurances	8,750.00				8,207.88	542.12
11	Advertising General	500.00					500.00
12	Advertising Jobs	700.00				525.99	174.01
13	Books and Information Liter	200.00					200.00
14	Internet Charges	750.00				768.29	-18.29
15	Copier Lease Charges	750.00				390.28	359.72
16	Copier fees	1,000.00				1,375.23	-375.23
17	Equipment General & Mtce	1,000.00				1,041.51	-41.51
18	Computer Software inc Pec	1,500.00				858.00	642.00
19	Computer installations and	11,500.00				6,688.18	4,811.82
20	VAT						
21	Administration Miscellaneous	500.00		7,447.72		7,768.74	178.98
22	Bank Charges	100.00					100.00
23	Bank Interest			842.39			842.39
80	Newsletters	2,500.00				4,507.08	-2,007.08
90	room rental	4,500.00				3,517.65	982.35
125	refreshments various event	400.00				136.44	263.56
131	Remembrance events	650.00				246.00	404.00
161	NALC award scheme	250.00					250.00
188	pensions	19,000.00				13,617.83	5,382.17
189	PayPal Charges					63.50	-63.50
227	phone contracts					290.47	-290.47
239	provision of legal services	2,500.00				2,000.00	500.00
		<b>£303,800.00</b>		<b>£13,137.66</b>		<b>£235,299.32</b>	<b>81,638.34</b>

  

S137		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
24	S137 Payments	16,750.00				12,600.00	4,150.00
141	grants evening	200.00				139.68	60.32
175	advertising for grants					320.00	-320.00
		<b>£16,950.00</b>				<b>£13,059.68</b>	<b>3,890.32</b>

  

Grants Other		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
25	General Grants						
160	records office grant	3,000.00				1,000.00	2,000.00
		<b>£3,000.00</b>				<b>£1,000.00</b>	<b>2,000.00</b>

  

Northam Hall		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
27	Rates	3,750.00		2,056.73		2,281.90	3,524.83
28	Northam Hall Gas Account	1,600.00				741.83	858.17
29	Northam Hall Electricity Ac	650.00				482.98	167.02
30	Northam Hall Water Rates	1,000.00				475.81	524.19
33	Northam Hall Repairs and	2,000.00				1,617.96	382.04
35	Northam Hall, Hall Hire			11,149.12		125.50	11,023.62
72	Northam Hall provision furtl	22,500.00					22,500.00
89	PRS fees	1,250.00				237.57	1,012.43
192	cleaning services	5,000.00		416.82		3,651.50	1,765.32
		<b>£37,750.00</b>		<b>£13,622.67</b>		<b>£9,615.05</b>	<b>41,757.62</b>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

## Northam Town Council Net Position by Cost Centre and Code

### Cost Centre Name

#### Mayor/Members

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance Budget
			Budget	Actual	Budget	Actual	
36	Civic Reception	2,500.00		716.10		5,716.10	-2,500.00
37	Mayor's Charities			2,500.00			2,500.00
38	Members expenses-travel	350.00				168.57	181.43
39	Miscellaneous					348.33	-348.33
73	Civic Expenses-civic functi	2,250.00				857.62	1,392.38
83	Cllr Allowances and NI	16,250.00		40.00		13,187.04	3,102.96
84	Mayor's Chain	500.00				1,961.12	-1,461.12
105	Aldermen	200.00					200.00
109	Beadle	500.00					500.00
133	Honours Boards	500.00				325.00	175.00
137	Mayor's Cadet	300.00				100.00	200.00
162	attendance at twinning eve	500.00				771.88	-271.88
		<b>£23,850.00</b>		<b>£3,256.10</b>		<b>£23,435.66</b>	<b>3,670.44</b>

#### War Memorials

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance Budget
			Budget	Actual	Budget	Actual	
122	war memorials general mtc	200.00				94.27	105.73
205	war memorials earmarked i	3,850.00				2,400.00	1,450.00
		<b>£4,050.00</b>				<b>£2,494.27</b>	<b>1,555.73</b>

#### Allotments Windmill Lane

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance Budget
			Budget	Actual	Budget	Actual	
41	Allotment Rents			561.00			561.00
155	allots Wmill Lane mtce	200.00				148.29	51.71
212	legal fees						
		<b>£200.00</b>		<b>£561.00</b>		<b>£148.29</b>	<b>612.71</b>

#### web site

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance Budget
			Budget	Actual	Budget	Actual	
42	Mtce & improvements						
43	Website	500.00					500.00
44	Miscellaneous						
		<b>£500.00</b>					<b>500.00</b>

#### Town Projects

Code	Title	Bal. B/Fwd.	Receipts		Payments		Current Balance Budget
			Budget	Actual	Budget	Actual	
61	Dog Bins and litter bins	500.00				80.00	420.00
64	Community Centre Toilets	550.00				159.49	390.51
65	Hanging Baskets	6,500.00				5,549.61	950.39
66	Christmas Decorations	3,000.00				1,977.16	1,022.84
67	Open Spaces	1,000.00		8,709.42		2,605.55	7,103.87
68	Equipment and sundries	4,500.00				6,088.63	-1,588.63
69	Bus Shelters	250.00				333.50	-83.50
70	Skatepark	250.00					250.00
71	Miscellaneous	450.00					450.00
74	skatepark provision for ren	6,000.00					6,000.00
100	training	2,500.00				1,640.00	860.00
111	Lords Meadow	4,000.00				49,715.67	-45,715.67
121	mower fuel	2,000.00				1,148.69	851.31
126	speed sign	300.00					300.00
127	Benches	500.00		975.00		846.81	628.19
136	carol service	50.00				21.96	28.04
139	Appledore Boat Park			1,576.68			1,576.68
159	festoon lighting	2,000.00				18,865.83	-16,865.83
191	Appletree Gardens						
195	projects provision						
200	Ridgeway Drive	500.00					500.00
201	Bone Hill					5.61	-5.61
223	planting provision					502.49	-502.49

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)



## Northam Town Council Net Position by Cost Centre and Code


**Cost Centre Name**

224 Road Safety (kerbs)					
233 defibrillators renewal	3,000.00				3,000.00
234 defibrillators installation anc	1,500.00				1,500.00
249 Wren Close					
	<b>£39,350.00</b>	<b>£11,261.10</b>	<b>£89,541.00</b>		<b>-38,929.90</b>

**Precept**

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
45 Precept			393,800.00			393,800.00
			<b>£393,800.00</b>			<b>393,800.00</b>

**Northam Town Council Car Park Applied**

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
47 Rent			6,050.00			6,050.00
48 Maintenance and repairs	500.00					500.00
50 Miscellaneous /Legal	250.00					250.00
	<b>£750.00</b>		<b>£6,050.00</b>			<b>6,800.00</b>

**Burrough Farm**

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
52 Allotment Rent			600.00			600.00
54 Grounds Maintenance	500.00				103.88	396.12
56 Football Club			240.00			240.00
	<b>£500.00</b>		<b>£840.00</b>		<b>£103.88</b>	<b>1,236.12</b>

**Northam Burrows**

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
57 Grazing Fees			106.06			106.06
58 Manor Passes			15,020.00			15,020.00
59 NB Admin Expenses			39.00		28.26	10.74
79 Bank Interest						
81 computer hardware and so						
102 compensation for loss of gr			1,000.00			1,000.00
106 salaries NB						
108 leaflets						
132 equipment and sundries						
134 NB bank charges						
135 NB cont to RNDGC works						
149 improvement works					4,180.87	-4,180.87
187 holographic labels						
199 dog bags						
208 paypal charges					171.06	-171.06
213 legal fees						
220 bal tfer re NB					5,792.20	-5,792.20
			<b>£16,165.06</b>		<b>£10,172.39</b>	<b>5,992.67</b>

**Elections**

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
76 elections future provision	8,000.00				4,272.26	3,727.74
	<b>£8,000.00</b>				<b>£4,272.26</b>	<b>3,727.74</b>

**General Council Equipment Various**

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
93 office furniture	350.00					350.00
94 vehicle running costs	9,500.00				7,038.25	2,461.75
123 committee room furniture						
142 mowing equipment renewe	17,500.00		3,700.00		9,658.61	11,541.39

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

## Northam Town Council

### Net Position by Cost Centre and Code

<u>Cost Centre Name</u>						
171	van renewal provision	17,500.00				17,500.00
211	miscellaneous	500.00				500.00
		<b>£45,350.00</b>		<b>£3,700.00</b>		<b>£16,696.86</b>
						<b>32,353.14</b>
<b>Jubilee and commemorations</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
82	Jubilee & Celebration Provi	1,000.00		37.75		1,019.87
		<b>£1,000.00</b>		<b>£37.75</b>		<b>£1,019.87</b>
						<b>17.88</b>
						<b>17.88</b>
<b>Anchor Park</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
97	legal	250.00				
98	Anchor Park improvements	7,000.00				
154	maintenance	500.00				63.00
		<b>£7,750.00</b>				<b>£63.00</b>
						<b>7,687.00</b>
<b>Bonehill Car Park</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
101	Bonehill car park general	37.81				37.81
103	business rates	239.93		87.57		327.50
104	annual tickets					
		<b>£277.74</b>		<b>£87.57</b>		<b>£365.31</b>
<b>Human Resources</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
112	human resources					
153	human resources	3,500.00				2,925.35
		<b>£3,500.00</b>				<b>£2,925.35</b>
						<b>574.65</b>
						<b>574.65</b>
<b>PWLB various</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
114	Northam Hall	10,000.00				4,677.56
124	new loan	10,000.00				12,751.93
		<b>£20,000.00</b>				<b>£17,429.49</b>
						<b>2,570.51</b>
<b>Council Tax Support Grant</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
119	Council tax support grant					
<b>Twinning</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
128	Twinning Expenses civic re	1,500.00				
		<b>£1,500.00</b>				
						<b>1,500.00</b>
						<b>1,500.00</b>
<b>Footpaths</b>						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>	
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
140	grant from DCC			900.00		
143	NTC reserve	1,000.00				
190	Expenditure					
						<b>900.00</b>
						<b>1,000.00</b>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

## Northam Town Council Net Position by Cost Centre and Code

# 8F

### Cost Centre Name

		£1,000.00			£900.00			1,900.00
<b>reserves</b>			<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	196 reserves in lieu of 6 months	35,000.00					35,000.00	
	216 non EM	53,853.92		8,612.62			62,466.54	
		<b>£88,853.92</b>					<b>97,466.54</b>	
<b>Town Hall</b>			<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	165 chamber equipment							
	166 chamber furniture repairs							
	173 cctv service							
	237 improvements							
<b>Road Safety</b>			<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	230 equipment	6,000.00					6,000.00	
		<b>£6,000.00</b>					<b>6,000.00</b>	
<b>Northam May Fair</b>			<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	176 stallholder receipts MF			441.67			441.67	
	177 Tfer from Community Centr							
	178 Grants & Donations MF			1,166.00			1,166.00	
	179 Road Closure costs MF							
	180 administration MF	6,000.00				65.00	5,935.00	
	181 sundry receipts MF							
	182 Advertising MF			220.00		234.00	-14.00	
	183 Hire of entertainers MF			25.00		4,264.06	-4,239.06	
	184 Variety Show MF							
	185 postage MF							
	186 stationery MF							
	193 evening show MF							
	194 refreshments to sell MF			393.13		89.56	303.57	
	207 May Fair Lunch MF							
	209 sundries, sound, medic, toil					917.69	-917.69	
	210 stallholders 2019 MF							
	251 MF TRADE 2023			150.00			150.00	
	252 MAY FAIR STALLS 2023			100.00			100.00	
	255 Hire of entertainers 2023					320.00	-320.00	
		<b>£6,000.00</b>			<b>£2,495.80</b>	<b>£5,890.31</b>	<b>2,605.49</b>	
<b>Neighbourhood Plan</b>			<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	197 public notices							
	198 NHP admin	8,000.00					8,000.00	
		<b>£8,000.00</b>					<b>8,000.00</b>	
<b>Appledore Community Hall</b>			<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>	
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	
	214 loan			1,000.00			1,000.00	
							<b>1,000.00</b>	

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

## Northam Town Council Net Position by Cost Centre and Code

# 89

**Cost Centre Name****covid-19 fund**Code Title

221 Grant TDC

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

**Westward Ho! Park**Code Title

225 PWLB Loan  
226 purchase W Ho! Park  
228 legal fees  
229 reserves  
231 fees  
232 repairs  
238 water account  
240 electricity account  
242 sundries  
247 supply play area  
254 business rates

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

	10,000.00				10,000.00
				650.00	-650.00
				4,191.07	-4,191.07
				123.56	-123.56
				242.14	-242.14
		500.00		4,310.94	-3,810.94
		36,549.00		280.00	36,269.00
				602.98	-602.98
	<b>£10,000.00</b>	<b>£37,049.00</b>		<b>£10,400.69</b>	<b>36,648.31</b>

**Vision Statement**Code Title

235 vision statement provision

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

**Project Provision**Code Title

236 project provision

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

	50,000.00				50,000.00
	<b>£50,000.00</b>				<b>50,000.00</b>

**Climate Emergency**Code Title

241 equipment  
243 contribution to LCWIP  
248 Expenditure

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

	15,000.00			275.00	-275.00
				11,933.66	3,066.34
	<b>£15,000.00</b>			<b>£12,208.66</b>	<b>2,791.34</b>

**Appledore Parking Working Group**Code Title

246 Appledore Parking Survey

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

**Mayfair 2023**Code Title

250 entertainers  
253 stalls

<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>

				1,000.00	-1,000.00
		150.00			150.00
		<b>£150.00</b>		<b>£1,000.00</b>	<b>-850.00</b>

**NET TOTAL****£702,931.66****£512,726.33****£457,141.34****758,516.65**

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)



10 January 2023 (2022-2023)

### Northam Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
676	20/12/2022		Northam Town Council	baes	Alarm service	M and E Alarms	S	51.96	10.39	62.35
675	20/12/2022		Northam Town Council	baes	Equipment.	Steve Arnold	S	275.00	55.00	330.00
681	20/12/2022		Northam Town Council	baes	Salaries	Northam Town Council	X	14,515.88		14,515.88
674	20/12/2022		Northam Town Council	baes	festoon and festive lighting	Ashtons	S	10,296.33	2,059.27	12,355.60
673	20/12/2022		Northam Town Council	card	Sign write	The sign maker	X	44.66		44.66
677	20/12/2022		Northam Town Council	baes	Eye test	Specsavers	S	29.17	5.83	35.00
679	20/12/2022		Northam Town Council	card	Milk	Aldi	X	1.75		1.75
680	20/12/2022		Northam Town Council	card	Milk	Aldi	X			
678	20/12/2022		Northam Town Council	baes	Service and mot van	Warmingtons	S	223.23	44.65	267.88
686	21/12/2022		Northam Town Council	dd	Electricity Account	Octopus	L	108.77	5.44	114.21
685	21/12/2022		Northam Town Council	dd	Phone contracts	virgin mobile	S	5.67	1.13	6.80
684	21/12/2022		Northam Town Council	dd	Phone contract	Lebara	S	4.17	0.83	5.00
683	21/12/2022		Northam Town Council	dd	Phone contract	Lebara	S	4.17	0.83	5.00
682	21/12/2022		Northam Town Council		fees	sum up	X	0.94		0.94
690	21/12/2022		Northam Town Council		Postage franking machine	Pitney bowes	S	59.34	11.87	71.21
691	21/12/2022		Northam Town Council	baes	Nest pension	Nest	X	2,296.72		2,296.72
689	21/12/2022		Northam Town Council		computer equipment balance	Amazon	S	141.82	28.36	170.18
688	21/12/2022		Northam Town Council		Stationery	Amazon	S	7.52	1.50	9.02
692	21/12/2022		Northam Town Council	dd	Computer Monthly Fee	cloudy IT	S	218.20	43.64	261.84
687	21/12/2022		Northam Town Council	dd	wifi N Hall	BT	S	37.95	7.59	45.54
693	25/12/2022		Northam Town Council		gas account	gazprom	L	126.49	6.32	132.81
701	26/12/2022		Northam Town Council	card	Subs and membership	SLCC	X	392.00		392.00
694	26/12/2022		Northam Town Council	464	Hall Hire	Various	X	47.50		47.50
698	26/12/2022		Northam Town Council	dd	cleaning offices and cttee roon	Roberts cleaning	S	24.00	4.80	28.80
700	26/12/2022		Northam Town Council	paypal	fees	Paypal	X	13.00		13.00
699	26/12/2022		Northam Town Council		Phone contract	tesco mobile	S	6.25	1.25	7.50
697	26/12/2022		Northam Town Council	dd	Electricity Account	opus energy	L	30.08	1.50	31.58
695	26/12/2022		Northam Town Council	sum up	fees	sum up	X	0.94		0.94
696	26/12/2022		Northam Town Council	sum up	fees	sum up	X	0.72		0.72
703	10/01/2023		Northam Town Council		Phone contract	Talk mobile	S	6.25	1.25	7.50
704	10/01/2023	wait pt refund	Northam Town Council	DD	Rent Windmill Lane	Torrifidge District Council	X	324.17		324.17
710	10/01/2023		Northam Town Council	dd	Postage franking machine	Pitney bowes	X	200.00		200.00

87

10 January 2023 (2022-2023)

## Northam Town Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	
707 Stationery	10/01/2023		Northam Town Council	card	Stationery	Amazon	S	3.71	0.74	4.45	
702 phone contracts	10/01/2023		Northam Town Council	dd	Phone contract	Lebara	S	4.17	0.83	5.00	
708 Equipment and sundries	10/01/2023		Northam Town Council	dd	Phone contracts	Lebara	S	8.33	1.67	10.00	
705 Equipment and sundries	10/01/2023		Northam Town Council	dd	Phone contracts	Lebara	S	4.17	0.83	5.00	
706 phone contracts	10/01/2023		Northam Town Council	dd	Phone contract	VC Warehouse	S	45.42	9.08	54.50	
711 PayPal Charges	10/01/2023		Northam Town Council	sum up	fees	sum up	X	0.50		0.50	
709 Northam Hall Repairs and Ge	10/01/2023		Northam Town Council		Broadband fees	BT	S	37.95	7.59	45.54	
<b>Total</b>									<b>29,598.90</b>	<b>2,312.19</b>	<b>31,911.09</b>

85

10 January 2023 (2022-2023)

## Northam Town Council RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
174 Benches	21/12/2022		Northam Town Council	476	benches	Various	X	600.00		600.00
175 Northam Hall, Hall Hire	21/12/2022		Northam Town Council	476	Hall Hire	Various	X	37.50		37.50
176 Northam Hall, Hall Hire	21/12/2022		Northam Town Council	488	Hall Hire	Various	X	9.00		9.00
177 Northam Hall, Hall Hire	21/12/2022		Northam Town Council	450	Hall Hire	Various	X	36.00		36.00
179 Northam Hall, Hall Hire	26/12/2022		Northam Town Council	481,492	Hall Hire	Various	X	205.50		205.50
178 Open Spaces	26/12/2022		Northam Town Council	440	grass cutting	Abbotsham Parish Council	X	2,520.00		2,520.00
180 Northam Hall, Hall Hire	26/12/2022		Northam Town Council	489	Hall Hire	Various	X	72.50		72.50
181 Northam Hall, Hall Hire	26/12/2022		Northam Town Council	495	Hall Hire	Various	X	98.25		98.25
182 Northam Hall, Hall Hire	26/12/2022		Northam Town Council	478	Hall Hire	Various	X	54.00		54.00
184 stalls	26/12/2022		Northam Town Council	cr	mayfair stall 2024	Various	X	130.00		130.00
183 Northam Hall, Hall Hire	26/12/2022		Northam Town Council	435,443,491	paypal adj	Paypal	X	193.25		193.25
185 Northam Hall, Hall Hire	10/01/2023		Northam Town Council	505,504,487,480	Hall Hire	Various	X	436.75		436.75
186 Rent	10/01/2023		Northam Town Council	493,494	Rent for use of Northam Town	Various	S	1,512.50	302.50	1,815.00
187 MAY FAIR STALLS 2023	10/01/2023		Northam Town Council	516	MAY FAIR STALLS 23	Various	X	20.00		20.00
188 Northam Hall, Hall Hire	10/01/2023		Northam Town Council	490,502,507,508,517	Hall Hire	Various	X	153.50		153.50
189 Bank Interest	10/01/2023		Nationwide 95 day ac	cr	interest received	Nationwide Building Society	X	183.50		183.50
<b>Total</b>									<b>302.50</b>	<b>6,564.75</b>