



NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

To: All Members of the Town Projects and Asset Management Committee
Cc: All Northam Town Councillors

Town Clerk: Mrs Jane Mills MILCM
Telephone and Fax: 01237 474976
E-mail townclerk@northamtowncouncil.gov.uk

You are hereby summoned to attend a meeting of the Town Projects and Asset Management Committee to be held in the Committee Room, Windmill Lane, Northam on **Monday 6th June 2022 at 10.00 am**

The agenda for the meeting is shown below.

M J Mills

Mrs Jane Mills Fd Community Governance, MILCM
Town Clerk

Date of issue 26th May 2022

The following are Members of the Town Projects and Asset Management Committee: Councillors Edwards, Hames, Himan, Leather, Mrs McCarthy, Tisdale, Miss Woodhouse, and the Mayor ex-officio. All Councillors are invited to attend.

- 1 **Election of Chairman**
- 2 **Election of Vice-Chairman**
- 3 **Apologies**
- 4 **Chairman's Announcements**
- 5 **Declarations of interest:**
Members are reminded that all interests should be declared prior to the item being discussed.
- 6 **To agree the agenda as published**
- 7 **To confirm and sign the minutes of the Town Projects Meeting held March 16th 2022 as a correct record (*herewith*)**



Lords of the Manor



The local Council for Appledore, Northam, Orchard Hill and Westward Ho!
Twinned with Mondeville, France and Büddenstedt, Germany
Office open: Monday to Friday mornings



Trustees of the Common Right

8 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.

9 To consider Action Points (*herewith*)

10 To consider a request from WRVS to plant an oak tree or similar in Anchor Park

11 To consider updates from Devon County Council regarding tree planting in Golf Links Rd

12 To consider bus shelter glass replacement

13 To consider an update on Wi-Fi at Northam Hall

14 To consider applying to Fields in Trust in relation to our parks (*referred from Full Council and website details circulated to Members as requested*)

15 To consider a handrail alongside the steps from the Lookout Path to the Mount (Cllr Hames)

16 To consider an update on festoon and festive lighting

17 To consider a request from Cllr Hames and Cllr Edwards that "there should be an expanded Action List to cover all projects/actions coming out of Town Projects roughly over the last year to two years. The list would be broken down into the sections and would be a matrix which would include a list of projects and actions, a description of each one, when they were decided, how they are progressing, target dates for completion and a record of completion."

18 To consider correspondence (*information herewith*)

19 To ratify a decision made at a previous meeting to make a donation to two groups hiring Northam Hall fund raising for Ukraine"

Northam Town Council – Minutes of the Town Projects and Asset Management Meeting held on Wednesday 16th March 2022 at 1.00pm in the Council Chamber, Windmill Lane, Northam

Present: Cllrs Tisdale (Chairman), Mrs McCarthy, Hames, Himan, Laws, Leather, and the Mayor (ex-officio)

In attendance: Mrs Jane Mills – Town Clerk
3 Members of the public

2203/1222 Apologies

Apologies were received from Cllr Edwards.

2203/1223 Chairman’s announcements

Members were advised that there will be an agenda item re Golf Links Rd planting on the next agenda.

2203/1224 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

2203/1225 To agree the agenda as published

It was **resolved** to agree the agenda as published

Proposed: Cllr Leather: Seconded: Cllr Hodson (all in favour)

2203/1226 To confirm and sign the minutes of the Town Projects Meeting held 7th March 2022 as a correct record

It was **resolved** to confirm and sign the minutes of the Town Projects meeting held on 7th March 2022 as a correct record.

Proposed: Cllr Laws, Seconded: Cllr Leather (all in favour)

2203/1227 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 4 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 20 minutes.

One Member of the public spoke on agenda item 8 regarding fencing at Burrough Farm

2203/1228 To consider Action Points

Action Points will be on the April agenda

2203/1229 To receive an update on fencing at Burrough Farm.

After a lengthy discussion it was agreed to invite members of Northam Lions Football Club to an informal meeting, to discuss a number of issues with the current situation. A letter is to be sent to the club, in connection with the positioning of the fencing, its installation and closure of the access to the rear of the south of the pitch.

Action Point; contact Northam Lions to arrange a meeting

There being no further business the meeting finished at 1.45 pm

Signed

Dated.....

Action Points for Town Projects

Meeting June 2022

Chairman's announcements	Request regarding waiving Hall fees Agenda item next meeting to ratify.
To consider replacement noticeboards	Proceeded with purchase of noticeboard. Done
To consider further information received from Devon County Council regarding tree planting in Golf Links Road	Contact local resident to attend on site Done
To consider fencing at Burrough Farm following site inspection	Town Clerk to arrange a meeting and seek relevant documentation Done
To consider a handrail alongside the steps from the Lookout Path to the Mount	Agenda next meeting awaiting information from Cllr Hames

Dear Jane Mills,

Appledore W I are thinking of planting a tree to commemorate the Queen's Platinum Jubilee in 2022 by being part of the planting initiative called The Queen's Green Canopy.

It would be lovely if we could plant our tree in Appledore. We had thought of Anchor Park. We have had information from Councillor Peter Hames, who, as you are aware, is working on planting trees and bulbs in the park.

He has said that he thinks there would be room available for a tree (I have included a map of Anchor Park to show where he suggests). We would like, if possible, to plant an oak tree. The Queen's favourite tree is apparently a Sessile Oak.

We hope to purchase a 3.0 – 3.5metre high tree because we hear that this height of tree makes it more resilient to vandalism and has greater impact. We realise that this request has to go before the Town Project Council which convenes in April. We look forward to hearing their response.

Yours sincerely,

(Committee member of Appledore WI)

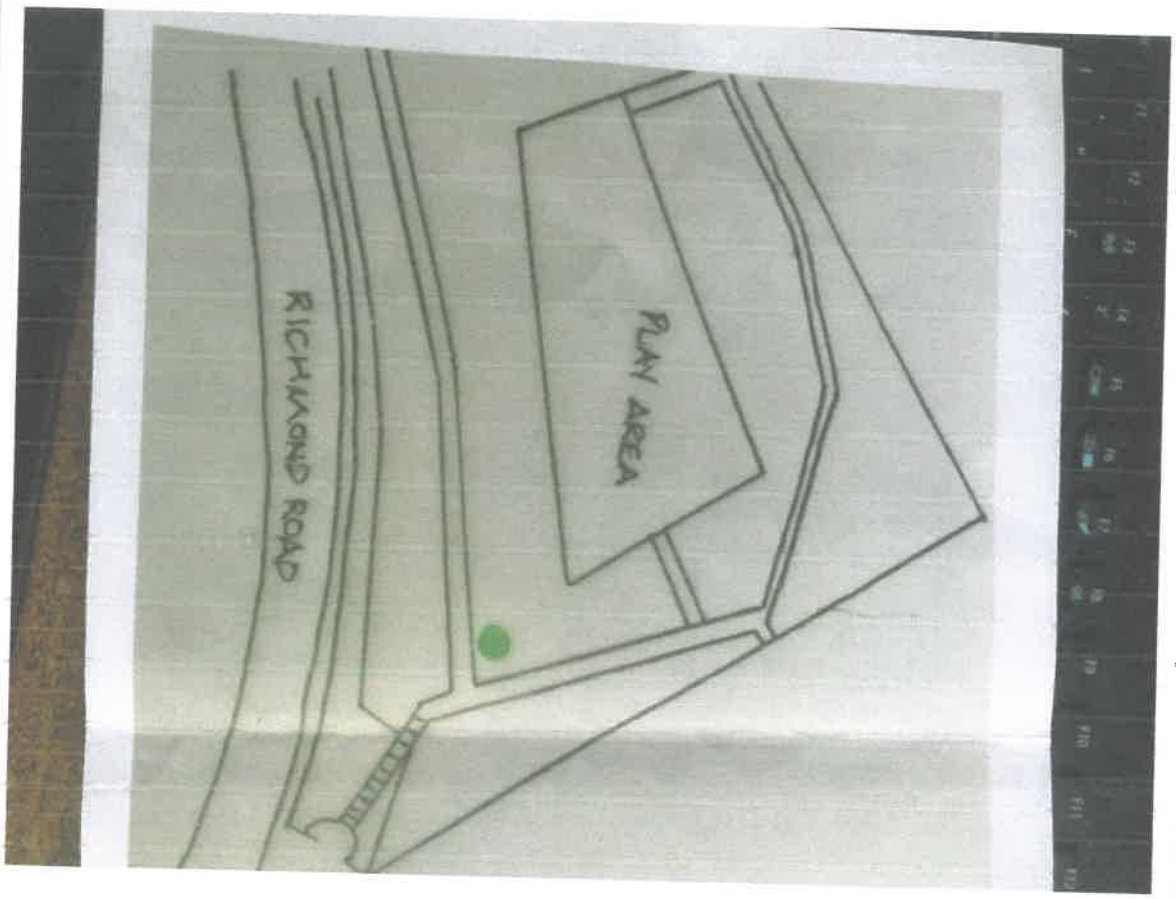
Download

Full screen

Print

Anchor Park.

Show email



Rosborough Farm Field

It is with frustration and disappointment that no visible changes have been made to the fencing around the Football field in Rosborough Farm recreation ground although a decision was made about the situation by the committee to make changes to the fencing and space.

I have noticed the small football field used by children before it was taken

is overgrown and not used or it seems needed by the club. Could this area be reclaimed and a area for the children.

If its going to be impossible for the fencing to be replaced, could the field be opened for school use of tennis and looked again at a more suitable time in the evening.

We have noted that cars are also parking on the field, taking more parking area.

I also feel removal of the stiles was totally unacceptable
I was hoping to hear from your committee regarding this situation. Your sincerely