

Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 4th March 2019 in the Committee Room, Town Hall, Northam at 10.00 am.

Present: Cllrs Tisdale (Chairman), Reverend Arnold, Berryman, Brading, Davis, Hames, Himan, Laws, Leather and Cllr Mrs Whittaker

In attendance: Town Clerk – Mrs M J Mills
Member of the public

- 1903/895 Apologies**
Apologies were received from Cllr Edwards
- 1903/896 Chairman's announcements**
The Chairman spoke briefly about Blackies and advised that this was DCC land. Anchor Park path will be on the next agenda; contractor is continuing to monitor the situation. Chircombe Lane land is privately owned. There was a brief discussion about Westward Ho! Park, this may require an agenda item at Full Council. Members were given an update on the May Fair
- 1903/897 Declarations of interest**
Members were reminded that all interests should be declared prior to the item being discussed.
- 1903/898 To agree the agenda between Part A and part B**
It was **resolved** to agree the agenda between Part A and Part B.
Proposed: Cllr Mrs Whittaker, Seconded: Cllr Davis (all in favour)
- 1903/899 To confirm and sign the minutes of the Town Projects Meeting held 4th February 2019 as a correct record**
It was **resolved** to confirm and sign the minutes of the meeting held 4th February 2019 as a correct record.
Proposed: Cllr Berryman. Seconded: Cllr Brading (majority in favour 3 abstentions not present at the meeting)
- 1903/900 Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.
No members of the public wished to speak
- 1903/901 To consider Action Points**
It was **agreed** to note the Action Points and to ask the Maintenance Team to clean the brass plaque on Bone Hill.
Action Point – Town Clerk to instruct Maintenance Men
- 1903/902 To consider a Financial Report in respect of Town Projects & Asset Management**
It was **agreed** to note the financial report. The Town Clerk was asked to clarify some costings.
- 1903/903 To consider an update on Festoon/Festive lighting at Westward Ho!**
The Town Clerk advised that Blachere will be collecting faulty items which will be checked out at the factory.

- 1903/904 To consider renewal of information boards at Bone Hill**
This will be on the next agenda with a design for extending the plinth; Town Clerk to check with English Heritage and listings. Contractors to be advised a decision will be made within the next two months.
Action Point – Town Clerk to contact English Heritage and bring back to the next meeting and advise companies giving prices
- 1903/905 To consider possible locations for the new boat planter and a name**
It was **resolved** to remove the Chanters Road boat and replace it with the new one. The old boat will be repaired and be placed in Appledore as requested. The name for the 5th boat will need to be considered at the next meeting. Proposed: Cllr Leather, Seconded: Cllr Mrs Whittaker (all in favour). The letter writer to be informed of the decision.
Action Point – Boat to be replaced, name for the boat to brought back to the next meeting
- 1903/906 To consider free rest room facilities**
It was **agreed** that the Appledore Members should seek information on the need and report back. Whilst it was considered a good idea if need was proven, costings would be required. Cllr Brading was asked to find out from Camborne how much they recompense various sites, and report back.
Action Point – Cllr Brading and Appledore Members to report back to the next meeting
- 1903/907 To consider bus shelters**
It was **resolved** to ask for a quote from Queensbury on the cost of repairs. This will be on the next agenda
Proposed: Cllr Hames, Seconded: Cllr Reverend Arnold (majority in favour, 3 against)
Action Point – contact company and bring information back to the next meeting
- 1903/908 To consider allocating a couple of spaces in Bone Hill car park to be time limited for the duration of the works at St Margaret’s Church**
It was **resolved** to proceed with the appropriate notices with an explanation. Proposed: Cllr Tisdale, Seconded: Cllr Mrs Whittaker (all in favour)
Action Point – Town Clerk to prepare notices
- 1903/909 To consider three new locations for dog bins**
It was **resolved** to move forward with two applications to TDC and consider the third at the next meeting.
Proposed: Cllr Laws, Seconded: Cllr Tisdale (all in favour)
Action Point – Town Clerk to forward applications to TDC
- 1903/910 To consider an application to hire the Hall**
It was **resolved** to advise the applicant that the terms could not be changed
Proposed: Cllr Leather, Seconded: Cllr Berryman (majority in favour, one abstention)
Action Point – Town Clerk to respond to letter writer
- 1903/911 To consider an alternative to chemical weed control**
The Town Clerk to prepare a detailed report for a future meeting.
Action Point – Town Clerk to prepare report
- 1903/912 To consider potholes referred from Full Council**
It was **resolved** to write to DCC in view of the funding they have available. Proposed: Cllr Tisdale, Seconded: Cllr Brading (all in favour)
Action Point – Town Clerk to write to DCC

- 1903/913 To consider purchase of additional slats for benches at Appledore**
It was **resolved** to go ahead with the purchase moving funds from projects and dog bags.
Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)
Action Point – Order slats and move funds between budget codes
- 1903/914 To consider offering alternative benches for sponsorship**
It was **resolved** to offer the alternative benches as an additional choice and to have more information about them in a report for the next agenda.
Cllr Brading, Seconded: Cllr Davis (all in favour)
Action Point – Town Clerk to prepare report for the next meeting
- 1903/915 To consider the 2019 footpath survey**
The report was noted, paths 10a, 26 and 35 on the next agenda and also information on requesting a TPO.
Action Point – bring back to the next meeting
- 1903/916 To consider purchase of additional Hall keys**
It was **resolved** to purchase a further five keys
Proposed: Cllr Brading, Seconded: Cllr Berryman (all in favour)
Action Point – order keys
- 1903/917 To consider a request regarding Millennium Way**
It was **resolved** to write to the registered owners asking if they would transfer ownership to NTC with a dowry and to inform the letter writer that we will keep them informed.
Proposed: Cllr Tisdale, Seconded: Cllr Mrs Whittaker (all in favour)
Action Point – Town Clerk to write to registered owners and inform resident of the situation

There being no further business, the meeting closed at 11.50 am

Signed

Dated.....

DRAFT