

Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 4th June 2018 in the Committee Room, Town Hall, Northam at 10.00 am.

Present: Cllrs Tisdale (Chairman), Arnold, Berryman, Brading, Davis, Eastman
Edwards, Hames and Leather

In attendance: Mrs M J Mills, Town Clerk

1806/089 To elect a Chairman for the forthcoming year

It was proposed by Cllr Brading and seconded by Cllr Leather that Cllr Brading be appointed. A further proposal from Cllr Tisdale that he remain as Chair was seconded by Cllr Hames.

It was **resolved** to appoint Cllr Tisdale with 5 votes in favour and 4 against.

1806/090 To elect a Vice-Chairman for the forthcoming year

It was proposed by Cllr Davis and seconded by Cllr Arnold that Cllr Brading be appointed Vice Chair. There was a further proposal by Cllr Tisdale and seconded by Cllr Hames, that Cllr Edwards be appointed. It was **resolved** to appoint Cllr Brading By 5 votes to 4

1806/091 Apologies

Apologies were received from Cllr Mrs Whittaker and Cllr Himan

1806/092 Chairman's announcements

It was agreed to purchase additional equipment for Northam Hall, to be ratified at the next meeting

Action Point – Ratify at next meeting

1806/093 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

1806/094 To agree the agenda as published

It was **resolved** to agree the agenda as published.

Proposed: Cllr Davis, Seconded: Cllr Hames (all in favour)

1806/095 To confirm and sign the minutes of the Town Projects Meeting held 8th May 2018 as a correct record (herewith)

It was **resolved** to confirm and sign the minutes of the meeting held 8th May 2018 as a correct record.

Proposed: Cllr Leather, Seconded: Cllr Brading (majority in favour with 2 abstentions, Members not present at the meeting)

1806/096 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

No members of the public were present.

At this juncture Cllr Eastman gave his apologies and left the meeting

- 1806/097 To consider Action Points**
It was **agreed** to note the Action Points.
The Town Clerk was asked to contact the contractor to complete the work at Lords Meadow
Action Point – Town Clerk to contact the contractor re completion of works At Lords Meadow
- 1806/098 To consider a Financial Report in respect of Town Projects & Asset Management**
It was **agreed** to note the report
- 1806/099 To consider an update on Lords Meadow**
It was **resolved** to meet with the 2nd contractor and establish any connection with Moor Trees. They will be invited to prepare a report for the next meeting. This will be circulated on receipt.
Proposed: Cllr Brading, Seconded: Cllr Tisdale (all in favour)
Action Point - Circulate report on receipt
- 1806/100 To consider an update on Bone Hill**
 - **Works (Cllr Davis)**
It was **resolved** to purchase and fit a steel cabinet, and a virtual picture to be prepared and circulated to Members
Proposed: Cllr Brading, Seconded: Cllr Hames (all in favour)
Action Point – Purchase and fit steel cabinet and prepare virtual picture and circulate to Members
- 1806/101 To consider an update on the bus shelter on Heywood Rd**
It was **resolved** to retain the bus shelter but to request a bench seat and fascia.
Proposed: Cllr Brading, Seconded: Cllr Edwards (all in favour)
The Town Clerk was thanked for the negotiations
Action Point – Request bench seat and fascia for bus shelter
- 1806/102 To consider an update on Festoon/Festive lighting at Westward Ho!**
This is in hand, contractors are being chased
- 1806/103 To consider an update on the boat planters**
Planting is in progress, Maintenance Men to check for vandalism, watering will be done at least once a week. Cllr Brading will donate 2 bags of bark
- 1806/104 Update on Anchor Park**
The repairs to the fencing have been completed
- 1806/105 To consider an update on the wood chipper, and insurance**
The insurance claim is being settled less the excess on the policy
- 1806/106 To consider an update on the skatepark and murals**
This will be on the next agenda
Action Point - Place item on next agenda
- 1806/107 To consider dog bins and dispensers**
The Town Clerk is awaiting a response from Torridge, this will be on the next agenda.
Action Point – Place item on next agenda

- 1806/108 Update on the emergency plan (Cllr Mrs Whittaker)**
This will be on the next agenda. Town Clerk to obtain copies of TDC and DCC Emergency Plans and look at updating information on the draft Northam plan
Action Point – Place item on next agenda – Town Clerk to obtain copies of TDC and DCC Emergency Plans
- 1806/109 To consider an update on Footpaths (Cllr Hames)**
A report from the Admin Assistant was presented. Complaints have been received regarding the path from Fosketh Hill to Kingsley Terrace, Maintenance Men to check. It is hoped some paths may be cut before the end of June.
It was **resolved** to contact local quarries for prices on chippings and order 20 tons to be stored at Burrough Farm
Proposed: Cllr Brading, Seconded: Cllr Tisdale (all in favour)
Action Point – Contact local quarries for prices on chippings and order
- 1806/110 To consider single use plastics (Cllr Hames)**
- **Report on Surfers against Sewage meetings** - noted
 - **SUPs and outside caterers** - our caterers do not use plastics
 - **Water fountains and possible locations** - Cllr Hames to prepare a project report
- 1806/111 Solar power at Northam Hall (Cllr Hames)**
Report not ready, item on next agenda, also to consider a wind generator
Action Point – Place item on next agenda
- 1806/112 Further spring flower planting in verges**
Cllr Edwards and Cllr Hames to draft a letter concerning parked cars at Bloody Corner affecting visibility splays and request permission to plant additional bulbs.
Letter to be forwarded to the Town Clerk for onward transmission
Action Point – Send letter, once drafted
- 1806/113 To consider a request from an allotment holder**
It was **resolved** to allow the request by the allotment holder
Proposed Cllr Brading, Seconded Cllr Edwards (all in favour)
Action Point – letter of confirmation to be sent to allotment holder

1806/116 To resolve to readmit members of the press and public
It was **resolved** to readmit members of the press and public.
Proposed: Cllr Edwards, Seconded: Cllr Tisdale (all in favour)

There being no further business the meeting closed at 11.35 am

Signed

Dated.....

DRAFT