

**Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 14<sup>th</sup> January 2019 in the Committee Room, Town Hall, Northam at 10.00 am.**

**Present:** Cllrs Tisdale (Chairman), Rev Arnold, Berryman, Brading, Davis, Eastman, Hames, Laws and Leather

**In attendance:** Town Clerk – Mrs M J Mills  
Sean Kearney (TDC)

**1901/717 Apologies**

Apologies were received from Cllrs Edwards, Himan and Mrs Whittaker

**1901/718 Chairman's announcements**

There was a brief update on the proposed road closure at Heywood Roundabout. Members were advised that a request to make Lenwood Rd one way during the works has been made to the County Council.

**1901/719 Declarations of interest**

Members were reminded that all interests should be declared prior to the item being discussed.

**1901/720 To agree the agenda between Part A and part B**

It was **resolved** to agree the agenda between Part A and Part B.  
Proposed: Cllr Leather, Seconded: Cllr Berryman (all in favour)

**1901/721 To confirm and sign the minutes of the Town Projects Meeting held 3<sup>rd</sup> December 2018 as a correct record**

It was **resolved** to confirm and sign the minutes of the meeting held 3<sup>rd</sup> December 2018 as a correct record.

Proposed: Cllr Berryman: Seconded: Cllr Davis (majority in favour one abstention not present at the meeting)

**1901/722 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*

No members of the public were present

**1901/723 To consider Action Points**

It was **agreed** to note the Action Points.

**1901/724 To consider a Financial Report in respect of Town Projects & Asset Management**

It was **agreed** to note the financial report.

**1901/725 To consider an update on Festoon/Festive lighting at Westward Ho!**

Cllr Laws updated Members on the queries regarding the new posts.

It was **resolved** to write to Devon County Council asking if the new posts could be converted to lampposts and the old lampposts removed.

Proposed by Cllr Brading, Seconded by Cllr Laws (all in favour)

It was also **agreed** that painting the posts an alternative colour could be investigated.

It was further **resolved** to replace the older catenary wire at Westward Ho! With stainless steel.

Proposed Cllr Brading: Seconded by Cllr Leather (all in favour)

**Action Point - write to DCC and investigate repainting**

- 1901/726 To ratify a decision made under Chairman's Announcements at the last meeting that the Town Council take over the boat planters and flower beds in Appledore**  
It was **resolved** to ratify the decision that the Town Council take over the boat planters and flower beds in Appledore.  
Proposed: Cllr Davis, Seconded: Cllr Brading (all in favour)
- 1901/727 To ratify a decision made under Chairman's Announcements at the last meeting that a replacement hedge trimmer be purchased**  
It was **resolved** to ratify the decision that a replacement hedge trimmer be purchased.  
Proposed: Cllr Laws, Seconded: Cllr Davis (all in favour)
- 1901/728 To consider purchase of an additional hedge trimmer**  
It was **resolved** to purchase an additional hedge trimmer.  
Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)  
**Action Point** purchase an additional hedge trimmer
- 1901/729 To consider tree works following survey**  
It was **resolved** to proceed with removing dead trees at Lords Meadow and Burrough Farm accepting the lower quote.  
Proposed: Cllr Leather, Seconded: Cllr Brading (all in favour)  
It was further agreed that Cllr Hames will look with Ivan at tree pruning, and the Town Clerk will check with the compiler of the tree report, which trees at Burrough Farm would benefit from repositioning.  
**Action Point - Accept quote for tree felling. Contact compiler of tree report. Cllr Hames to meet with Ivan re tree pruning.**
- 1901/730 To consider a report on expenditure to date at Anchor Park, Lords Meadow and Burrough Farm**  
It was **agreed** to note the report  
It was **resolved** to proceed with rubberised mulch on top of the French Drain around the small childrens' play area at Lords Meadow.  
Proposed: Cllr Brading, Seconded: Cllr Leather (all in favour)  
The Town Clerk will seek quotes for work on the areas of concern around the older childrens' play area and also a replacement set of swings.
- 1901/731 To consider renewing mowing equipment**  
It was **resolved** to accept the quote for purchase of Ferris mowers  
Proposed: Cllr Leather Seconded: Cllr Brading (majority in favour one abstention)  
**Action Point - accept quote for Ferris machines**
- 1901/732 To consider the slipway at Westward Ho!**  
Cllr Laws gave an update and asked for support to improve the access from the slipway.  
It was **resolved** to write to TDC requesting an Engineer's report with options on resolution of the problem. The letter to be sent to Mrs Wallace with copies to Sean Kearney and Geoffrey Cox MP  
**Action Point - Write to TDC with copies to other interested parties**
- 1901/733 To consider an update on CCTV in Appledore**  
No further updates have been received
- 1901/734 To receive an update on the May Fair**  
Cllr Brading and the Town Clerk advised that everything is proceeding well. Stalls are booked and entertainment, with a few confirmations still awaited. Substantial advertising space has been booked in the programme and there is a waiting list for spaces, printing and delivery costs are covered. It is proposed to hold a raffle, with tickets on sale before the event and on the day.

There being no further business, the meeting closed at 12.10pm

Signed .....

Dated.....

DRAFT