

Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 4th February 2019 in the Committee Room, Town Hall, Northam at 10.00 am.

Present: Cllrs Tisdale (Chairman), Berryman, Brading, Davis, Eastman, and Hames
In attendance: Town Clerk – Mrs M J Mills

- 1902/826 Apologies**
Apologies were received from Cllrs Rev Arnold, Himan, Laws, Leather, and Mrs Whittaker
- 1902/827 Chairman's announcements**
The Town Clerk advised of problems at Lords Meadow with dogs attacking the seat of the zip wire. It was **agreed** to create strongly worded notices advising that if this does not stop then NTC will look at not allowing dogs in the Park
Action Point: Prepare notices for Lords Meadow
- 1902/828 Declarations of interest**
Members were reminded that all interests should be declared prior to the item being discussed.
- 1902/829 To agree the agenda between Part A and part B**
It was **resolved** to agree the agenda between Part A and Part B.
Proposed: Cllr Brading, Seconded: Cllr Berryman, (all in favour)
- 1902/830 To confirm and sign the minutes of the Town Projects Meeting held 14th January 2019 as a correct record**
It was **resolved** to confirm and sign the minutes of the meeting held 14th January 2019 as a correct record.
Proposed: Cllr Brading, Seconded: Cllr Berryman, (all in favour)
- 1902/831 Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.
No members of the public were present
- 1902/831 To consider Action Points**
It was **agreed** to note the Action Points.
- 1902/832 To consider a Financial Report in respect of Town Projects & Asset Management**
It was **agreed** to note the financial report.
- 1902/833 To consider an update on Festoon/Festive lighting at Westward Ho!**
Members were advised that the teething problems should be resolved shortly with the new lighting at Westward Ho! and Blachere are investigating the problems with the older lighting. Members were advised that it would be extremely costly to replace the new posts with proper lampposts and DCC are not happy with festoon and festive lighting on their lampposts because of maintenance issues.

- 1902/834 To consider renewal of information boards at Bone Hill**
It was **resolved** to arrange a site meeting before the next Town Projects Meeting and to amend the "Welcome to Bone Hill" sign to incorporate the aerials/pylons and the position of the old airfield
Proposed: Cllr Davis, Seconded: Cllr Berryman (all in favour)
Action Point: arrange site meeting, obtain amended drawing for the next meeting and advise Members of the dimensions of the plaque
- 1902/835 To consider lease of the Football Pitch at Burrough Farm**
It was **resolved** to update the lease to a seven-year term with annual rent reviews.
Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)
Northam Lions would be required to put forward their proposals to NTC before proceeding with any works
Action Point prepare new lease and advise Northam Lions of the need to submit their proposals.
- 1902/836 To consider an update on CCTV in Appledore**
Members were advised that DCC would not permit CCTV to be installed on NTC posts or DCC lampposts. A letter explaining this is to be written to the AVA suggesting that they could explore other options for siting the cameras and would need to speak to TDC
Action Point: letter to AVA
- 1902/837 To receive an update on the May Fair**
The Vikings booking has been confirmed, and two trade stands have booked.
- 1902/838 To review the conditions and charges for Appledore Boat Park**
It was **agreed** to note the report
It was **resolved** to keep the fees unchanged for 2019-20
Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)
- 1902/839 To consider bus shelters**
There was a proposal by Cllr Hames that a site visit should be made, seconded by Cllr Davis. There were two votes in favour and four against
It was **resolved** to replace four bus shelters and repair the remainder where necessary. Prices for heavy duty galvanised shelters will be brought to the next meeting and funding will be from projects provision
Proposed: Cllr Davis, Seconded: Cllr Berryman (majority in favour one abstention)
Action Point: seek prices for four new bus shelters to comply with requests from Members and arrange repairs to remaining shelters where necessary.
Agenda item
- 1902/840 To consider marking for equipment**
It was **resolved** to allow the Town Clerk to go ahead with marking equipment up to the sum of £250
Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)
Action Point: arrange for marking of equipment after consultation with the police
- 1902/841 To consider three new locations for dog bins**
This is deferred to the next meeting
Action Point: place on next agenda
- 1902/842 To consider pest control**
Members were advised that there had been a pest control problem this has now been sorted and the Maintenance Men will monitor the situation.
Action Point: Maintenance Men to monitor

1902/843 To consider installation of two new brackets for hanging baskets and Christmas trees in Westbourne Terrace

It was **resolved** to install new brackets and the associated electrical work
Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)

Action Point: proceed with installation

1902/844 To consider the offer of a boat for use as a planter

It was **resolved** to accept the offer of the boat, subject to an inspection by the Maintenance Men.

Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)

Cllr Brading offered the use of his boat trailer to move the boat. It will be stored and siting and naming will be on the next agenda.

Action Point: Maintenance Men to inspect boat, remove to storage. Agenda item next meeting

DRAFT

There being no further business, the meeting closed at 11.20 am

Signed

Dated.....

DRAFT