

Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 3rd December 2018 in the Committee Room, Town Hall, Northam at 10.00 am.

Present: Cllrs Tisdale (Chairman), Mrs Whittaker, Rev Arnold, Berryman, Davis, Edwards, Hames, Himan, Laws and Leather

In attendance: Town Clerk – Mrs M J Mills
Member of the public

1812/658 Apologies

Apologies were received from Cllrs Brading and Eastman.

1812/659 Chairman's announcements

- Members discussed the request from Appledore for Northam to take over work on the boats and flower beds. This was **agreed** and will be ratified on the next agenda.
- An e-mail that had been previously circulated regarding Standing Order item 24 was discussed and members were happy in general for it to remain unchanged. It does not preclude them from keeping an eye on their individual wards and raising any issues through their County or Torridge Member or the Town Clerk. It was **agreed** that the Mayor would respond to Cllr Brading.
- Members were advised that a spring in the self-closing gate in Anchor Park had broken. The contractor was approached about replacements, he advised that the item is no longer in warranty but he could replace it for £160 +VAT. Following a search online, the office has found that it can be replaced for £36 plus a short amount of time by the Maintenance Men. Members were happy to proceed with this option.
- The Town Clerk advised that a replacement hedge cutter is required. A number of prices have been received and the best price was £360. It was **agreed** to purchase the replacement but ask the suppliers whether further discount could be held over until the next meeting in Jan. The replacement will be ratified at the next meeting.

Action Point – Boats and flower beds to be ratified at the next meeting. Mayor to respond to Cllr Brading. Move forward with repair of spring. Bring hedge cutter back to the next meeting.

1812/660 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

1812/661 To agree the agenda as published

It was **resolved** to agree the agenda as published after moving item 13 to follow item 6.

Proposed: Cllr Mrs Whittaker, Seconded: Cllr Himan (all in favour)

1812/662 To confirm and sign the minutes of the Town Projects Meeting held 5th November 2018 as a correct record

It was **resolved** to confirm and sign the minutes of the meeting held 5th November 2018 as a correct record.

Proposed: Cllr Berryman, Seconded: Cllr Davis (all in favour)

1812/663 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

A member of the public wished to speak on item 13.

1812/664 To consider a request for assistance with purchasing CCTV in Appledore

It was resolved to suspend standing orders.

Proposed: Cllr Mrs Whittaker, Seconded: Cllr Himan (all in favour)

There was a considerable discussion regarding CCTV in Appledore.

It was **resolved** to reinstate standing orders.

Proposed: Cllr Mrs Whittaker, Seconded: Cllr Berryman (all in favour)

It was **resolved** to continue discussing the matter as appropriate when more information becomes available and to place the item on the next or subsequent agenda.

Cllr Edwards declared an interest.

Proposed: Cllr Mrs Whittaker, Seconded: Cllr Hames (majority in favour with one abstention)

Action Point – Bring back to further meeting as needed

1812/665 To consider Action Points

It was **agreed** to note the Action Points. Cllr Mrs Whittaker has spoken to Torridge and they would prefer that the ABCT plaque be placed at Bone Hill. She will speak to Sean Kearney with regard to having a plaque installed at the Information Centre on Northam Burrows with information on the airfield. Members were reminded about Jackets Lane and the connection with the Second World War.

Action Point – contact ABCT re plaque

1812/666 To consider a Financial Report in respect of Town Projects & Asset Management

It was **agreed** to note the financial report.

1812/667 To consider an update on Bone Hill

- **Celebratory event at Bone Hill to mark its return to Northam Town Council**

It was **resolved** not to hold an event but to mention during the May Fair proceedings that it has now been returned to Northam Town Council.

Proposed: Cllr Leather, Seconded: Cllr Davis (all in favour)

1812/668 To consider an update on Festoon/Festive lighting at Westward Ho!

The Town Clerk advised Members that everything is progressing well, and it is hoped that all the work will be completed by the end of this week.

1812/669 To consider spray for dog poo

It was **resolved** to go ahead with spraying after checking with Janet Williams at Torridge as to what the recommended spray would be. The project will also be publicised on Facebook and the website.

Proposed: Cllr Himan, Seconded: Cllr Laws (all in favour)

Action Point – contact Janet Williams and proceed with project

1812/670 To consider a tree survey for the Town Council area

- To include pruning at Burrough Farm (Cllr Hames)

The Town Clerk was asked to check with the supplier of the report as to what would be the appropriate trees to plant at Lords Meadow. Also, to check with the Maintenance Men what they are able to do and obtain prices for any other work needed as per the survey and bring back to the next meeting.

Action Point – Contact survey writer and gather prices for work

1812/671 To consider an update on Churchfields Play Area

Cllr Mr Whittaker advised that Torridge should be making a final decision in February and work should be completed ready for the next season. The boat is no longer safe, and Torridge will be looking at the most suitable equipment bearing in mind the proximity to the sea. They are in the process of initiating a play strategy and renewal of equipment will then be delegated to officers.

1812/672 To consider the offer from DCC for grass cutting for 2019-20

Members were advised a 3% increase on grass cutting payments to Northam Town Council for 2019-20, in the sum of £4,180.

1812/673 To consider draft specifications for paths and fencing at Anchor Park and Lords Meadow

The Town Clerk read out a list of possible contractors for all projects and members were happy with the suggestions.

- Lords Meadow – Members **resolved** to proceed with specification after some slight amendments
Proposed: Cllr Davis, Seconded: Cllr Leather (majority in favour with one against and two abstentions)
- Anchor Park – Members **resolved** to proceed with specification after some slight amendments
Proposed: Cllr Davis, Seconded: Cllr Leather (all in favour)
Fencing – members were happy with the specification, prices will be sought and brought back to next meeting
Proposed: Cllr Davis, Seconded: Cllr Leather (all in favour)
Action Point – Town Clerk to make amendments in path specifications and gather prices. All quotes to be brought back to the next meeting.

At this juncture, Cllr Himan gave his apologies and left the meeting

1812/674 To consider mowing equipment

Deferred to next meeting

Action Point – bring item to next meeting

There being no further business, the meeting closed at 12.08 pm

Signed

Dated.....