

Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 6th November 2017 in the Committee Room, Town Hall, Northam at 10.00 am.

Present: Cllrs Tisdale (Chairman), Mrs Whittaker, Berryman, Brading, Davis, Durkin, Edwards, Hames, Himan, Leather and Miller

In attendance: Mrs M J Mills – Town Clerk

1711/629 Apologies

Apologies were received from Cllr Eastman

1711/630 Chairman's announcements

Members were advised of the response from TDC with regard to the Town Council's request to employ a surveyor to look at the Happy Café, which stated that TDC did not wish NTC to proceed.

1711/631 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

1711/632 To agree the agenda as published

It was **resolved** to agree the agenda as published.
Proposed: Cllr Leather, Seconded: Cllr Miller (all in favour)

1711/633 To confirm and sign the minutes of the Town Projects Meeting held 2nd October 2017

It was **resolved** to confirm and sign the minutes of the meeting held 2nd October 2017 as a correct record, after amending minute 1710/540 to read code 164 instead of budget.
Proposed: Cllr Leather, Seconded: Cllr Durkin (all in favour)

1711/634 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

No members of the public were present.

1711/635 To consider Action Points

It was **agreed** to note the Action Points.

1711/636 To consider a Financial Report in respect of Town Projects & Asset Management

It was **agreed** to note the report.

1711/637 To receive an update on Festoon/Festive Lighting in Westward Ho! extension at Westward Ho!

Members were advised that festoon and festive lighting could not be placed on the four posts as they did not meet the criteria from DCC. However, the Town Clerk is chasing a response from DCC with regard to the erection of posts similar to those at Appledore. Response on the next agenda.

Action Point – Item to be placed on next agenda

- 1711/638 To receive an update on Festoon/Festive Lighting in Appledore**
 It was **resolved** that all necessary steps are taken to facilitate the erection of the lights for Christmas at Appledore.
 Proposed: Cllr Brading, Seconded: Cllr Miller (all in favour)
Action Point – All necessary steps to be taken to facilitate the erection of the lights for Christmas at Appledore
- 1711/639 To consider an update on Festive lighting for Northam**
 Members were advised that everything is progressing well for installation of the motifs in Northam Square.
- 1711/640 Anchor Park**
- To consider the surface under the slide
 It was **resolved** to wait for the report from the annual inspection to consider the extent of the work under the slide. This will be on the next agenda
 Proposed: Cllr Brading, Seconded: Cllr Miller (all in favour)
 - Update on hedging
 It was **resolved** to bring three quotes to the next meeting, when the position of the hedge will be agreed.
 Proposed: Cllr Hames, Seconded: Cllr Brading (all in favour)
- Action Points – These matters to be placed on next Town Projects agenda**
- 1711/641 To consider footpaths**
 Next agenda, details of paths requiring improvements and costings
Action Point – Item regarding footpaths to be placed on next agenda
- 1711/642 To consider an update on installation of a bus shelter opposite Durrant House Hotel**
 A letter was sent, following the last meeting, to the Durrant House Hotel asking if they would be prepared to make a contribution towards the cost of installing a bus shelter adjacent to the hotel; to date there has been no response. The Town Clerk was asked to follow this up.
Action Point – Town Clerk to follow up this matter
- 1711/643 To consider dog bins and dispensers**
 This will be on the next agenda, with costings and full details of NTC and TDC bins and the bins relating to Northam Burrows will be placed on the next Burrows agenda.
 Proposed: Cllr Tisdale, Seconded: Cllr Leather (all in favour)
Action Point – Item to be placed on next agenda and bins relating to Northam Burrows to be placed on the next Burrows agenda
- 1711/644 To receive an update on speed signs**
 The Town Clerk advised that DCC have had information on the proposed locations and confirmation is awaited of their acceptance.
Action Point – await confirmation of DCC acceptance
- 1711/645 To consider an update on asbestos surveys at Northam Hall**
 It was **resolved** to accept the lower quote.
 Proposed: Cllr Leather, Seconded: Cllr Edwards (all in favour)
Action Point – Accept the lower quote regarding asbestos survey

1711/646 To consider waste plastic
This will be placed on the next agenda with further information provided by Cllr Berryman
Action Point – Item of Waste Plastic to be placed on next agenda

1711/647 To consider the results of the Housing Needs Survey
It was agreed that this will be fed into the Neighbourhood Plan information.
Action Point – Results to be fed into the Neighbourhood Plan

1711/648 To consider all items for inclusion in the 2018/19 budget
To include:

- **Pear Technology (mapping)**
- **Bus shelter opposite Ridgeway Drive**

It was **resolved** to hold a special informal meeting to consider Budget proposals in respect of Town Projects budget; this was agreed for 2pm on Thursday 8th November. Members were asked to submit projects for consideration.
Proposed: Cllr Miller, Seconded: Cllr Leather (all in favour)
Action Point – Arrange Special informal meeting to consider Budget proposals on Thursday 9th November at 2.00 pm

1711/649 To consider War Memorials
It was agreed to wait for the additional quote and place on the next agenda.
Item to be placed on next agenda.

There being no further business the meeting closed at noon

Signed

Dated.....

DRAFT