

Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 5th June 2017 in the Committee Room, Town Hall, Northam at 10.00 am.

Present: Cllrs Tisdale (Chairman), Mrs Whittaker, Brading, Davis, Durkin, Eastman, Edwards, Hames, and Miller

In attendance: Mrs M J Mills, Town Clerk
Member of the public

1706/123 To appoint a Chairman

It was proposed by Cllr Edwards and seconded by Cllr Mrs Whittaker to appoint Cllr Tisdale as Chairman. It was further proposed by Cllr Brading and seconded by Cllr Miller to appoint Cllr Leather as Chairman. Members voted 2 in favour; the first proposal was then voted upon as follows: 5 in favour and 4 abstentions, so it was **resolved** to appoint Cllr Tisdale as Chairman for the ensuing year.

1706/124 To appoint a Vice Chairman

It was proposed by Cllr Tisdale and seconded by Cllr Mrs Whittaker that Cllr Edwards be appointed Vice Chairman. Cllr Brading then proposed Cllr Davis as Vice-Chairman, seconded by Cllr Miller. This proposal had 5 votes in favour with 4 abstentions and was carried.
It was therefore **resolved** to appoint Cllr Davis as Vice-Chairman for the ensuing year.

1706/125 Apologies

Apologies were received from Cllrs Berryman, Himan and Leather.

1706/126 Chairman's announcements

There were none

1706/127 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

1706/128 To agree the agenda as published

It was **resolved** to agree the agenda as published after bringing forward item 23 to be the next item on the agenda.

Proposed: Cllr Davis, Seconded: Cllr Mrs Whittaker (all in favour)

1706/129 To consider an offer of 3 boats as planters

It was **resolved** to agree to accept the offer in principle

Proposed: Cllr Mrs Whittaker, Seconded: Cllr Edwards (all in favour)

The member of the public left at this juncture.

1706/130 To confirm and sign the minutes of the Town Projects Meeting held 8th May 2017

It was **resolved** to confirm and sign the minutes of the meeting held 8th May 2017 as a correct record.

Proposed: Cllr Mrs Whittaker, Seconded: Cllr Brading (majority in favour, one abstention not a committee member at that time)

- 1706/131 Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.
 No members of the public were present.
- 1706/132 To consider Action Points**
 It was **agreed** to note the action points.
- 1706/133 To consider a Financial Report in respect of Town Projects & Asset Management**
 It was **agreed** to note the reports.
- 1706/134 To receive an update on Festoon/Festive Lighting in Westward Ho!**
 Members were advised that this is progressing and work should start shortly.
 It was pointed out that the surface on the promenade was in need of cleaning and was not wearing well. The Town Clerk was asked to check with TDC as to these issues and what maintenance plan was in place.
Action Point – Town Clerk to check issues with TDC and check maintenance plan
- 1706/135 To receive an update on Festoon/Festive Lighting in Appledore**
 Cllr Brading reported that he and the Town Clerk have a meeting with a Devon County Council representative on 7th June
- 1706/136 Anchor Park**
- **To consider an updated quote from the accepted fencing contractor**
 The contractor whose quote had been accepted, had submitted a revised quote, with an increase of just over £1000.
 It was proposed by Cllr Brading and seconded by Cllr Hames that we seek fresh quotes. It was further proposed by Cllr Edwards and seconded by Cllr Durkin that we accept the revised quote but request guarantees on workmanship and materials.
 A vote was taken on the second proposal and this was carried by 6 votes in favour and 3 abstentions
Action Point – Town Clerk to accept the revised quote and request guarantees on workmanship and materials
- 1706/137 To consider an update on the Appledore Notice Board**
 The Town Clerk advised that we await a mediation date. A request was made that notices should now be placed in the noticeboard and also that the wooden supports be painted.
- 1706/138 To consider footpaths**
- **May Hilder Way** Cllrs have inspected this path and consider it in good condition
 - **Ladies Walk** This will be on the next agenda, Cllr Mrs Whittaker will have further discussions at TDC, it was also suggested that the District Councillor be approached for a grant, to resurface the path. The Town Clerk was also asked to approach TDC regarding other options to get the work done.
Action Point – Town Clerk to approach District Councillor for a grant, also approach TDC regarding other options to get the work carried out.
- 1706/139 To consider feasibility study Northam Square**
 It was **resolved** that the Town Clerk is to arrange a special meeting and to invite Mr Roskilly and John Fewings, so that responses from the last meeting they attended, can be updated.
Action Point –to arrange special meeting an invite Mr Roskilly and Mr Fewings

1706/140 To consider a composting site

This was considered in conjunction with item 21 on the agenda. Cllr Mrs Whittaker is still seeking information and the Town Clerk has received a response from the National Trust, which she will respond to. There was considerable discussion regarding composting and the matter will be on the next agenda.

Action Point – Town Clerk to place the matter on the next agenda.

1706/141 Northam Hall

- **To consider costings for electrical works**
- **To consider costings for power points for the stage**

It was **resolved** to accept the price for both sets of work.

Proposed: Cllr Edwards, seconded by Cllr Brading (all in favour)

Action Points – Town Clerk to accept prices and order work to be carried out

1706/142 To receive an update on Northam Neighbourhood Plan

Members were advised that at the Full Council meeting Cllr Leather was voted in as Chairman. The first informal meeting is at 7pm on 5th June; funding applications have been started.

1706/143 To receive an update on grass at Kimberley Park

The Town Clerk advised that she had tracked down the developers, however they had been taken over by Persimmon Homes. She has written to them and awaits a reply.

1706/144 To consider possible options for a depot

This was discussed in conjunction with a composting site.

1706/145 To consider shrub bed at No1 Chichester Way

A response had been received from DCC. They require some measurements of the area but in principle are happy for us to proceed.

Action Point – Town Clerk to organise procedure of the work

There being no further business the meeting closed at 11.50am

Signed..... Dated