

**Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 3<sup>rd</sup> July 2017 in the Committee Room, Town Hall, Northam at 10.00 am.**

**Present:** Cllrs Tisdale (Chairman), Berryman, Brading, Durkin, Eastman (from minute 1707/228), Hames, Himan (from minute 1707/230), Leather and Miller.

**In attendance:** Mrs M J Mills, Town Clerk

**1707/216 Apologies**

Apologies were received from Cllrs Davis, Edwards and Mrs Whittaker

**1707/217 Chairman's announcements**

There were none

**1707/218 Declarations of interest**

Members were reminded that all interests should be declared prior to the item being discussed.

**1707/219 To agree the agenda as published**

It was **resolved** to agree the agenda as published.

Proposed: Cllr Miller, Seconded: Cllr Brading (all in favour)

**1707/220 To confirm and sign the minutes of the Town Projects Meeting held 5<sup>th</sup> June 2017**

It was **resolved** to confirm and sign the minutes of the meeting held 5<sup>th</sup> June 2017 as a correct record.

Proposed: Cllr Miller, Seconded: Cllr Brading (all in favour),

**1707/221 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*

No members of the public were present.

**1707/222 To consider Action Points**

It was **agreed** to note the action points.

**1707/223 To consider a Financial Report in respect of Town Projects & Asset Management**

It was **agreed** to note the reports.

**1707/224 To receive an update on Festoon/Festive Lighting in Westward Ho!**

Members were advised that the start date for the installation is 10<sup>th</sup> July, a photo call will be arranged to suit all those previously involved.

**Action Point: To arrange a photo call**

**1707/225 To receive an update on Festoon/Festive Lighting in Appledore**

The Town Clerk advised on correspondence received and the installation plan is progressing well. All the posts should be installed in early October.

**1707/226 Anchor Park to include an update on Fencing**

It was **resolved** to seek quotes in the new year.

Proposed Cllr Miller Seconded Cllr Leather (all in favour)

The contractor will be advised accordingly

**Action Points: Advise contractor, and seek new quotes in early 2018**

- 1707/227 To consider an update on the Appledore Notice Board**  
The Town Clerk advised that a resolution should be received by 20<sup>th</sup> July.  
  
Cllr Eastman arrived at this juncture
- 1707/228 To consider footpaths**
- **Ladies Walk**
- Members were advised that a written S106 agreement was in place from 2005, Cllr Hames spoke about a recent footpath inspection and although the paths were currently in good condition, they do deteriorate during the winter. It was **agreed** to monitor them.
- It was also **agreed** to investigate preparation of a booklet describing various walks that could be taken, using the footpaths, a report will be prepared for the next meeting.
- It was **resolved** that the Town Clerk write to TDC, seeking urgent enforcement.  
Proposed: Cllr Miller: Seconded: Cllr Hames (all in favour)  
**Action Point: Town Clerk to write to TDC and also prepare a report on production of a footpaths/walks booklet**
- 1707/229 To consider feasibility study Northam Square**  
This will be referred to the Highways Meeting  
**Action Point: Town Clerk to refer to Highways Meeting**
- Cllr Himan arrived at this juncture
- 1707/230 To consider a composting site**  
An update is awaited from National Trust and will be on the next agenda. There was a discussion on the benefits of a shredder/chipper for use by the Maintenance Men.  
It was **resolved** that the Town Clerk produces a report for the next meeting and progresses funding options.  
Proposed: Cllr Brading: Seconded Cllr Miller (all in favour)  
**Action Points: Town Clerk to follow up with the National Trust. Also prepare a report on a chipper/shredder and place on next agenda**
- 1707/231 To receive an update on Northam Hall**  
All electrical repairs have been completed and new fire extinguishers purchased as part of the servicing. It has been suggested that the interior would benefit from redecoration.  
It was **resolved** to proceed with redecoration at a convenient time  
Proposed Cllr Leather: Seconded Cllr Brading (all in favour)
- Also to consider options to raise income at the Hall
- The Mayor, Cllr Leather and the Town Clerk recently visited Ivybridge Town Council, where they operate links to various events, both cultural and sporting to show in their Hall, charging an admission fee.
- 1707/232 To receive an update on Northam Neighbourhood Plan**  
The next meeting is 3<sup>rd</sup> July
- 1707/233 To receive an update on grass at Kimberley Park**  
It was **resolved** to make an offer to Persimmon Homes to include a dowry and payment of our legal costs.  
Proposed: Cllr Brading: Seconded Cllr Eastman (all in favour)  
**Action Point. Town Clerk to write to Persimmon Homes**

**1707/234 To consider possible options for a depot**  
This will be on the next agenda  
**Action Point. Town Clerk to place on the next agenda.**

**1707/235 To receive an update on the boats as planters**  
This will be referred to the Highways Meeting.

**1707/236 To consider an update on the biodiversity project**  
This will be referred to the Highways Meeting

**1707/237 To consider an update on Bone Hill including the flagpole**  
Prices awaited, this will be on the next agenda  
**Action Point. Town Clerk to place on next agenda**

**1707/238 To consider an update on fencing at Windmill Lane allotments**  
This will be on the next agenda  
**Action Point. Town Clerk to place on next agenda**

**1707/239 To consider tree issues at Burrough Farm**  
It was **resolved** that Northam Town Council will cut the area under our ownership, and advise the owner that TDC are not willing to cut back on their area but the owner can remove the offending bushes himself.  
Proposed: Cllr Miller: Seconded Cllr Brading (all in favour)  
**Action Point: Town Clerk to arrange for the Maintenance Men to do some clearing and advise the owner of the response from TDC.**

**1707/240 To receive the accounts from Burrough Farm allotments**  
It was **agreed** to note the report.

There being no further business the meeting closed at 11.20 am

Signed..... Dated .....