

**Northam Town Council - Minutes of the Town Projects and Asset Management Meeting held on Monday 7<sup>th</sup> August 2017 in the Committee Room, Town Hall, Northam at 10.00 am.**

**Present: Cllrs** Tisdale (Chairman), Mrs Whittaker, Berryman, Brading, Davis, Durkin, Edwards, Hames, Himan and Leather,

**In attendance:** Mrs M J Mills, Town Clerk

**1708/318 Apologies**

Apologies were received from Cllrs Eastman and Miller (after minute 1708/327)

**1708/319 Chairman's announcements**

The bus stop outside the Co-op at Westward Ho! was discussed and it was confirmed there is no desire for it to be moved.

The railings adjacent to St Margaret's School were discussed; it was agreed to move forward but to take a recommendation to Full Council.

The Town Clerk advised of a request to display an 8m whale in the area.

Westward Ho! on the promenade, was suggested and Torridge District Council will be contacted.

The Town Clerk advised that the design of the County lamp posts for Appledore should be similar to the existing. A 278 draft contract has been prepared by DCC and we should receive a copy shortly.

**Action Points – Railings adjacent to St Margaret's School – move forward and take recommendation to Full Council.**

**Contact Torridge District Council regarding the whale display.**

**1708/320 Declarations of interest**

Members were reminded that all interests should be declared prior to the item being discussed.

**1708/321 To agree the agenda as published**

It was **resolved** to agree the agenda as published.

Proposed: Cllr Brading, Seconded: Cllr Berryman (all in favour)

**1708/322 To confirm and sign the minutes of the Town Projects Meeting held 3<sup>rd</sup> July 2017**

It was **resolved** to confirm and sign the minutes of the meeting held 3<sup>rd</sup> July 2017 as a correct record.

Proposed: Cllr Brading, Seconded: Cllr Berryman (majority in favour 3 abstentions not present at the previous meeting)

**1708/323 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*

No members of the public were present.

**1708/324 To consider Action Points**

It was **agreed** to note the action points but to discuss boat planters and bulbs at the end of the meeting.

**1708/325 To consider a Financial Report in respect of Town Projects & Asset Management**

It was **agreed** to note the reports.

- 1708/326 To receive an update on Festoon/Festive Lighting in Westward Ho!**  
Members were advised the last part of the work completed last week.
- 1708/327 To receive an update on Festoon/Festive Lighting in Appledore**  
The Town Clerk advised on correspondence received and the installation plan is progressing well. All the posts should be installed in early October.
- Cllr Miller arrived at the meeting at this juncture.
- 1708/328 Anchor Park**
- **Surface under the slide**  
It was **resolved** to seek quotes and bring them to the next meeting.  
Proposed: Cllr Mrs Whittaker, Seconded: Cllr Edwards (all in favour)  
**Action Point – Bring quotes to the next meeting**
  - **To consider installation of a litter bin in Anchor Park**  
Cllr Mrs Whittaker will discuss the possibility with Torridge District Council.
- 1708/329 To consider footpaths**
- **Ladies Walk**  
Members had received a copy of the written S106 agreement which was signed in 2011.  
After some discussion about the issue of enforcement by Torridge District Council in regard to this and other agreements, Cllr Mrs Whittaker and Cllr Himan will follow up the matter with the District Council.  
It was also **resolved** to write to Torridge District Council, Mrs J Wallace (Head of Paid Staff) and Mr D Green (Head of Planning), with copies to Cllr Mrs Whittaker and Cllr Himan expressing the severe lack of enforcement.  
Proposed Cllr Leather: Seconded Cllr Davis (all were in favour)  
**Action Point – Town Clerk to write to Torridge District Council, Mrs J Wallace (Head of Paid Staff) and Mr D Green (Head of Planning), with copies to Cllr Mrs Whittaker and Cllr Himan.**
- 1708/330 To consider installation of a bus shelter opposite Durrant House Hotel**  
It was **resolved** to approach Fernbank, seek further costings and place on the next agenda.  
Proposed: Cllr Brading: Seconded: Cllr Mrs Whittaker (all in favour)
- 1708/331 To consider dog bins and dispensers**
- **Request from the Maintenance Men for a dispenser and bin at Appletree Gardens**  
It was **resolved** to move ahead with installation of a dog bin subject to agreement with Torridge District Council to empty it.  
Proposed Cllr Leather: Seconded Cllr Brading (all in favour)
  - With regard to a dispenser it was agreed to monitor the situation.
  - **Replacement of dog bins in poor condition**  
It was agreed that a full report on bins and dispensers be brought to the next meeting.  
**Action Points – Move ahead with installation of a dog bin subject to agreement with Torridge District Council to empty it; monitor situation with regard to dispenser and bring report on bins and dispensers to the next meeting.**

- 1708/332 To consider an update on Bone Hill including the flagpole**  
Members were advised that one quote has been received in connection with the flagpole, one company declined to quote and a further quote is being sought from a company at Hartland. This will remain on the agenda.  
**Action Point – this matter to remain on the agenda.**
- 1708/333 To consider an update on the fencing at Windmill Lane**  
The contractor has been back to the site to remedy the work, the Mayor has inspected it and payment can proceed.  
**Action Point – Proceed with payment.**
- 1708/334 To consider correspondence**  
It was agreed to note a letter of thanks.
- 1708/335 To consider renewal of use of the football pitch at Burrough Farm by Northam Lions**  
It was **resolved** to continue the agreement at the same charge as previously.  
Proposed: Cllr Leather, Seconded Cllr Edwards, (majority in favour, one abstention)
- 1708/336 To consider a report on shredders/chippers**  
Cllr Miller will prepare a full report for the next meeting.
- 1708/337 To receive an update on the boats as planters from action points**  
Cllr Miller was thanked for his report following the Highways Meeting on 31<sup>st</sup> July.  
It was **resolved** to move ahead with the locations presented for the boats, but to seek an additional boat for Westward Ho!  
Proposed: Cllr Leather, Seconded Cllr Edwards, (majority in favour with one abstention)  
A further proposal by Cllr Durkin was not seconded.  
It was further **resolved** to move ahead with the bulb planting.  
Proposed Cllr Brading: Seconded Cllr Berryman (all in favour)  
**Action Points – move ahead with the locations presented for the boats and seek an additional boat for Westward Ho! and move ahead with bulb planting.**

There being no further business the meeting closed at 11.40 am

Signed .....

Dated.....