

**Minutes of the Northam Burrows Committee Meeting held on Monday 12<sup>th</sup> November 2018 in the Committee Room, Town Hall, Windmill Lane, Northam at 10.00 am**

**Present:** Cllrs Hames (Vice-Chairman), Arnold, Hancock and Tisdale  
**In attendance:** Mrs M J Mills – Town Clerk

In the absence of Cllr Laws (Chairman), Cllr Hames (Vice-Chairman) took the meeting .

**1811/581 Chairman's Announcements**

A request was made to place provision of bike racks on the Burrows on the next agenda.

**Action Point – Place item on the next agenda**

**1811/582 Apologies**

Apologies were recorded on behalf of Cllrs Mrs Whitaker, Davis, Eastman and Laws

**1811/583 Declarations of interest:**

Members were reminded that all interests should be declared prior to the item being discussed.

**1811/584 To agree the agenda between Part A and Part B**

It was **resolved** to agree the agenda between Part A and Part B.  
Proposed: Cllr Tisdale, Seconded: Cllr Hancock (all in favour)

**1811/585 To confirm and sign the minutes of the Committee and Forum meetings held 10<sup>th</sup> September 2018**

It was **resolved** to confirm and sign the minutes of the Committee and Forum meetings held 10<sup>th</sup> September 2018 as a correct record.

Proposed: Cllr Tisdale, Seconded: Cllr Hames (two in favour with two abstentions as Members not at the meeting)

**1811/586 Public Participation**

*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*

No members of the public were present

**1811/587 Action Points**

Action points were noted.

**1811/588 Guest Speaker (Adrian Redwood) from Torridge District Council**

The Guest Speaker gave a report (attached) before commencement of the meeting.

**1811/589 To consider an update on registering the Charity**

- Including a copy of an agreement signed by NUDC in 1967

It was **resolved** to send a copy of the agreement signed by NUDC in 1967 to the Torridge Solicitor and to ask if any further documents are required.

Proposed: Cllr Tisdale, Seconded: Cllr Hames (all in favour)

It was further **resolved** to defer the main agenda item to the next Burrows Committee meeting.

Proposed: Cllr Tisdale, Seconded: Cllr Hancock (all in favour)

**Action Point – send document to Solicitor and Charity item to remain on the agenda**

**1811/590 Manor Pass reconciliation**

This was noted.

**1811/591 To consider investigation of provision of historical wartime information on Northam Burrows**

It was **resolved** to investigate provision of historical wartime information on Northam Burrows. It was requested that the report be included at the next Forum meeting.

Proposed: Cllr Hancock, Seconded: Cllr Arnold (all in favour)

**Action Point – investigate wartime information and place item on next forum meeting agenda**

**1811/592 To consider an application for grazing**

It was **resolved** to allow the grazing application of 10 horses over the winter until March 2019.

Proposed: Cllr Tisdale, Seconded: Cllr Hancock (all in favour)

**Action Point – inform applicant of grazing allocation**

There being no further business, the meeting closed at 10.55 am

Signed..... Date.....

DRAFT