

Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday 31st October 2018 in the Council Chamber, Town Hall, Windmill Lane, Northam commencing at 7.00 pm

In the absence of the Mayor, the Deputy Mayor took the chair.

Present: Cllrs Edwards (Deputy Mayor), Rev Arnold, Berryman, Brading, Eastman, Edwards, Hames, Hancock, Himan, Laws, Leather and Tisdale
In attendance: Mrs M J Mills, Town Clerk
Members of the public

- 1810/518 Apologies**
Apologies were received from Cllrs Davis (Mayor) and Mrs Whittaker
- 1810/519 Chairman's Announcements**
The Deputy Mayor advised that the Mayor came out of hospital on Monday and hopes to resume his duties next week.
- 1810/520 Declarations of interest**
Members were reminded that all interests must be declared prior to the item being discussed.
- 1810/521 To agree the agenda between Part A and Part B (*confidential information*)**
It was **resolved** to agree the agenda between Part A and Part B after bringing forward agenda items 17, 20 and 21 to follow agenda item 11.
Proposed: Cllr Tisdale, Seconded: Cllr Berryman (all in favour)
- 1810/522 To confirm and sign the minutes of the Town Council Meeting held on 26th September 2018**
It was **resolved** to confirm and sign the minutes of the Town Council meeting held on 26th September 2018 as a correct record after amending minute no 1809/450 by inserting a figure of £5,000.
Proposed: Cllr Hames, Seconded: Cllr Tisdale (majority in favour, 2 abstentions, Members not present at the meeting)
- 1810/523 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**
- Planning – 26th September 2018
 - Town Projects – 8th October 2018
 - Planning – 10th October 2018
- It was **agreed** to note and adopt the reports of minutes and resolutions.
- 1810/524 Action Points**
It was **agreed** to note the Action points.
- 1810/525 To receive and consider reports from the Town Clerk**
It was **agreed** to note the reports.
- 1810/526 To receive a Police Report**
No Police were present.

- 1810/527** **To receive questions and/or deputations or petitions from parishioners. All deputations or petitions to be referred without discussion to the Clerk for action, or to the next Council meeting for discussion as appropriate. Any question requiring an answer at the meeting to be submitted at least five working days before the meeting to the Town Council office.**
No questions had been received.
- 1810/528** **Public Participation**
Members of the public are permitted to make representations answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed fifteen minutes.
Three local residents advised of their wish to speak regarding Westward Ho! park.
- 1810/529** **To consider sending a request to Torridge regarding the official naming of Westward Ho! Park**
It was **resolved** to write to Torridge District Council, formally requesting that the “Land off Avon Lane” should be renamed “Westward Ho! Park”.
Proposed: Cllr Laws, Seconded: Cllr Tisdale (all in favour)
Action Point – Write to Torridge District Council
- 1810/530** **To consider the final Business Plan for Westward Ho! Park**
Cllr Himan declared an interest as a Torridge District Councillor and Community Resources Committee Member and will abstain from the discussion and the vote. Cllr Laws and Cllr Tisdale declared a personal interest as they had worked on the Business Plan.
It was **resolved** to suspend Standing Orders to allow members of the public to speak
Proposed; Cllr Tisdale, Seconded: Cllr Eastman (all in favour)

Three members of the public spoke in support of the Park.
It was **resolved** to reinstate Standing Orders
Proposed: Cllr Tisdale, Seconded: Cllr Sherborne (all in favour)

Cllr Laws, Cllr Brading and Cllr Tisdale spoke about the Business Plan.
It was proposed by Cllr Leather that the Business Plan be accepted and submitted to Torridge District Council and that all 36 District Councillors should receive a copy of the Plan, seconded by Cllr Tisdale.

There was a further proposal from Cllr Laws, seconded by Cllr Hames, that a decision is put back to the November Full Council meeting when all views from Members have been taken into consideration and a more complete Business Plan can be considered in order to produce a united decision.
It was **resolved** to accept that proposal. (9 votes in favour, 3 against)
The earlier proposal therefore failed.
Action Point – Place item on November Full Council meeting for further consideration.
- 1810/531** **To consider an “in principle” proposal to apply for a PWLB loan in relation to purchase of Westward Ho! Park**
It was **resolved** to agree the proposal to apply for a PWLB loan in relation to purchase of Westward Ho! Park
Proposed: Cllr Tisdale, Seconded: Cllr Brading (majority in favour with 2 abstentions)

At this juncture Cllr Hancock gave his apologies and left the meeting.

- 1810/532 To ratify the decision made under Chairman’s Announcements at the last meeting to proceed with the lower price for brackets subject to the materials being the correct thickness and being hot dipped galvanised**
It was **resolved** to ratify the decision.
Proposed: Cllr Sherborne, Seconded: Cllr Brading (all in favour)
Action Point – Proceed with the lower price for brackets
- 1810/533 To ratify the decision made under Chairman’s Announcements at the last meeting to proceed urgently with works at Lord’s Meadow**
It was **resolved** to ratify the decision.
Proposed: Cllr Brading, Seconded: Cllr Laws (all in favour)
- 1810/534 To consider speeding on Churchill Way**
Cllr Brading advised that he had recently been outside St George’s School where there were two Road Traffic Officers who had issued eighteen speeding tickets that morning and were still working. They advised him that there are only three of them in the whole of Devon. They further advised that if members of the public have dash cam evidence this can be forwarded to the Police who will then prosecute.

It was **resolved** to consider a sum to be included in next year’s budget for Road Safety and to write to Devon County Council requesting a meeting with Members of the Town Council at Bloody Corner to consider speed barriers or other preventive measures. The Town Clerk was asked to respond to the letter writer.
Proposed: Cllr Hames, Seconded: Cllr Edwards (all in favour)
Action Point – Write to Devon County Council requesting meeting and respond to letter writer
- 1810/535 To receive an update on the Neighbourhood Plan**
Cllr Leather gave a brief update on the Neighbourhood Plan. Report attached. Cllr Leather and the Steering Group were thanked for all their efforts.
- 1810/536 To consider correspondence**
- Remembrance services
 - Northam, St Margaret’s Church – 10am.
 - Appledore, St Mary’s Church – Parade moving off from junction of Pitt Hill and Richmond Road at 2.25pm.
 - Letters regarding Appledore shipyard (*sent by email*)
- It was **agreed** to note the correspondence.
- 1810/537 To consider a recommendation from the Town Projects and Asset Management Committee that all attachments and reports issued with agendas be placed on the website (Part A only)**
It was **resolved** to go ahead with the recommendation from Town Projects.
Proposed: Cllr Tisdale, Seconded: Cllr Brading (majority in favour, 1 vote against)
Action Point – Place all attachments and reports with agendas on the website
- 1810/538 To receive an update on the May Fair**
- **To include updated risk assessment**
- It was **resolved** to accept the updated risk assessment.
Proposed: Cllr Berryman, Seconded: Cllr Brading (all in favour)

Cllr Brading advised that the May Fair is moving forward and next week advertisers will be contacted with regard to next year's programme.

- 1810/539 To consider request from parishioner re dog bags and bins**
It was **resolved** to write to the parishioner advising that Members do not wish to rescind their decision in light of all the information that the decision was based on.
Proposed: Cllr Tisdale, Seconded: Cllr Himan (all in favour)
Action Point – Write to parishioner advising of decision
- 1810/540 To consider a request regarding Appledore War Memorial**
It was **resolved** to go ahead with permission to attach the "Soldier" permanently to the steps.
Proposed: Cllr Leather, Seconded: Cllr Edwards (majority in favour with 4 abstentions)
Action Point – Go ahead with permission
- 1810/541 To consider a celebratory event at Bone Hill to mark its return to Northam Town Council**
There was some discussion about the possibility of a group photo being taken at Bone Hill and also a group photo of the Town Council as their term of office draws to a close. It was suggested that the matter was discussed with the Mayor. It was understood that Cllr Brading had wanted a community event.
It was **resolved** to place this item on the Town Projects agenda.
Proposed: Cllr Brading, Seconded: Cllr Berryman (all in favour)
Action Point – Place item on Town Projects agenda
- 1810/542 To consider finalising Northam Burrows Charity registration**
Cllr Leather proposed that the Town Council should go ahead with the registration. This was seconded by Cllr Brading. The votes were four in favour, five against and two abstentions so the motion was not carried.
The Town Clerk was asked to send all the information to the Torridge District Council's Solicitor.
Action Point – Town Clerk to send all information to TDC Solicitor

At this juncture Cllrs Leather and Tisdale gave their apologies and left the meeting.
- 1810/543 Street Matters**
- Temporary prohibition of through traffic – Heywood Road between the junctions of Limers Lane and Bideford Bypass. Southbound lane to be closed between Monday 21st January 2019 to Monday 25th February 2019 to enable laying of water main for new development.
- It was **agreed** to note the Street Matters.
- 1810/544 Summary Report from a District Member**
Cllr Himan advised that good progress is being made with Brunswick Wharf and the reconstruction at Riverbank House is almost complete. When finished all TDC officers will be based there. He went on to say that the work on removing the asbestos at the cattle market is almost complete.
- 1810/545 Report from County Councillor**
County Cllr Eastman gave a brief report.

There being no further business the meeting closed at 9.30 pm.

Signed..... **Dated**.....

DRAFT