

Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday 27th March 2019 in the Council Chamber, Town Hall, Windmill Lane, Northam commencing at 7.00 pm

Present: Cllrs Davis (Chairman), Edwards, Hames, Hancock, Himan, Laws, Leather, Sherborne and Tisdale

In attendance: Mrs M J Mills, Town Clerk
Members of the public

1903/977 Apologies

Apologies were received from Cllrs Mrs Whittaker, Rev Arnold, Berryman, Brading and Eastman

1903/978 Chairman's Announcements

Members were advised of the invitation to the CPRE AGM in Dawlish, please let the office know if you wish to attend.

1903/979 Declarations of interest

Members were reminded that all interests must be declared prior to the item being discussed.

1903/980 To agree the agenda between Part A and Part B (*confidential information*)

It was **resolved** to agree the agenda between Part A and Part B.

Proposed: Cllr Tisdale, Seconded: Cllr Hancock (all in favour)

1903/981 To confirm and sign the minutes of the Town Council Meeting held on 27th February 2019

It was **resolved** to confirm and sign the minutes of the Town Council meeting held on 27th February 2019 as a correct record

Proposed: Cllr Leather, Seconded: Cllr Tisdale (majority in favour, 3 abstentions, Members not present at the meeting).

1903/982 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)

- Planning – 27th February 2019
- Town Projects – 4th March 2019
- Planning – 13th March 2019
- HR – 18th March 2019
- Finance – 18th March 2019

It was **agreed** to note and adopt the reports of minutes and resolutions.

1903/983 Action Points

It was **agreed** to note the Action Points and to write to the Police inviting them to attend the last Full Council meeting on 24th April or the Annual Town Council meeting on 21st May.

Members also discussed the Westward Ho! Park and need to know where the Business Plan failed. Cllr Davis will endeavour to investigate this. It was **resolved** to write to Torrridge District Council asking where it had failed and why the Town Council was not informed before the meeting on 4th March.

Proposed: Cllr Leather, Seconded: Cllr Hames (all in favour)

Action Points – Invite Police to last meeting
Write to Torrridge re Business Plan

- 1903/984 To receive and consider reports from the Town Clerk**
It was **agreed** to note the reports.
- 1903/985 To receive a Police Report**
No Police were present.
- 1903/986 To receive questions and/or deputations or petitions from parishioners. All deputations or petitions to be referred without discussion to the Clerk for action, or to the next Council meeting for discussion as appropriate. Any question requiring an answer at the meeting to be submitted at least five working days before the meeting to the Town Council office.**
No questions had been received.
- 1903/987 Public Participation**
Members of the public are permitted to make representations answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed fifteen minutes.
No members of the public wished to speak
- 1903/988 To receive an update on the Neighbourhood Plan**
Cllr Leather's report is attached to the minutes.
Councillors expressed great thanks to Cllr Leather for all the work he has put into the Neighbourhood Plan and the professional way that the presentations were completed.
- 1903/989 To consider correspondence**
There was no correspondence
- 1903/990 To ratify decisions made under Chairman's announcements at the previous Full Council Meeting**
- To send the draft letter circulated to Members to the MP for Communities and Local Government.
 - To send copies of the business plan for Westward Ho! Park to all Torridge District Councillors.
- It was **resolved** to ratify the above decisions.
Proposed: Cllr Tisdale, Seconded: Cllr Hancock (all in favour)
- 1903/991 To agree the date for the Annual Town Council meeting.**
It was **resolved** to hold the Annual Town Council meeting on Tuesday 21st May 2019
Proposed: Cllr Hancock, Seconded: Cllr Edwards (all in favour)
- 1903/992 To consider the appointment of a Town Crier (Cllr Eastman)**
It was **resolved** to defer this item to a later meeting when Cllr Eastman could be present.
Proposed: Cllr Leather, Seconded: Cllr Hames (all in favour)
Action Point – Place item on next agenda

1903/993 To consider Street Matters

- Devon County Council – Temporary prohibition of through traffic and parking – Torridge Road, Appledore – Monday 8th April to Friday 3rd May 2019 to enable new manhole with connecting sewers for new development.
- Devon County Council – Temporary prohibition of through traffic and parking – Daddon Hill Road to Raleigh Hill, Northam – Monday 1st April to Friday 19th April 2019 to enable new gas and electric connections.

It was **agreed** to note Street Matters.

1903/994 Summary Report from a District Member

Members were advised that a full discussion about Westward Ho! Park had already taken place earlier in the meeting and there was nothing further to report.

1903/995 Report from County Councillor

The County Councillor was not present.

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There being no further business the meeting closed at 7.55 pm.

Signed..... **Dated**.....

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