

**Northam Town Council** – Minutes of a meeting of the Town Council held on Wednesday 27<sup>th</sup> June 2018 in the Council Chamber, Town Hall, Windmill Lane, Northam commencing at 7.00 pm

**Present:** Cllrs Davis (Chairman), Rev Arnold, Berryman, Brading, Edwards, Hames, Hancock, Himan, Laws, Leather, Sherborne and Tisdale

**In attendance:** Mrs M J Mills, Town Clerk,  
Members of the public

- 1806/148 Apologies**  
Apologies were recorded on behalf of Cllrs Mrs Whittaker, and Eastman
- 1806/149 Chairman's Announcements**  
There were none
- 1806/150 Declarations of interest**  
Members were reminded that all interests must be declared prior to the item being discussed.
- 1806/151 To agree the agenda between Part A and Part B (*confidential information*)**  
It was **resolved** to agree the agenda between Part A and Part B.  
Proposed: Cllr Tisdale, Seconded: Cllr Berryman (all in favour)
- 1806/152 To confirm and sign the minutes of the Town Council Meeting held on 30<sup>th</sup> May 2018**  
It was **resolved** to confirm and sign the minutes of the Town Council meeting held on 30<sup>th</sup> May as a correct record.  
Proposed: Cllr Tisdale, Seconded: Cllr Hancock (majority in favour 5 abstentions, not present at the meeting)
- 1806/153 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**
- Planning 30<sup>th</sup> May 2018
  - Town Projects 4<sup>th</sup> June 2018 (*draft*)
  - Planning 13<sup>th</sup> June 2018 (*draft*)
  - Finance 18<sup>th</sup> June 2018 (*draft*)
- It was **agreed** to note and adopt the reports of minutes and resolutions.
- 1806/154 Action Points**  
It was **agreed** to note the Action points.
- 1806/155 To receive and consider reports from the Town Clerk**  
It was **agreed** to note the reports.
- 1806/156 To receive a Police Report**  
No Police were present
- 1806/157 To receive questions and/or deputations or petitions from parishioners. All deputations or petitions to be referred without discussion to the Clerk for action, or to the next Council meeting for discussion as appropriate. Any question requiring an answer at the meeting to be submitted at least five working days before the meeting to the Town Council office.**  
No questions had been received.

- 1806/158 Public Participation**  
*Members of the public are permitted to make representations answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed fifteen minutes.*  
 No members of the public wished to speak
- 1806/159 Westward Ho! Park**
- To receive the results of the NTC consultation (*herewith*)  
 Results were in the region of 91% for the park to be handed back to NT.C  
 Councillors were given an update by Cllr Laws; he advised that his notice of motion at Torridge was referred to C and R, if that fails there is a petition which has been presented to TDC.
- 1806/160 To consider a proposal that the terms of reference for HR committee and Finance be amended**  
**Currently Finance is** "To consider all matters relating to the running of the Council with regard to staff pay and conditions of service". Proposed that this be deleted and included in the terms of reference for HR committee.
- It was **resolved** to prepare a 5-member motion for the next Full Council  
 Proposed: Cllr Tisdale, Seconded: Cllr Edwards (all in favour)
- 1806/161 To receive an update on the Neighbourhood Plan**  
 Cllr Leather advised Members that there are now three working groups, the next meeting on 2<sup>nd</sup> July is being postponed to 9<sup>th</sup> July
- 1806/162 To consider correspondence**  
 This was noted
- 1806/163 To receive recommendations from the Finance Committee;**
- It was **resolved** to recommend to Full Council that £14,000 towards the purchase of the new van be moved from the council tax reserves to vehicle reserves.  
 Proposed: Cllr Sherborne, Seconded: Cllr Davis (all in favour)
  - It was further **resolved** to recommend to Full Council that £1000 in reserve for the records office be moved to grants.  
 Proposed: Cllr Sherborne, Seconded: Cllr Edwards (all in favour)
  - It was further **resolved** to recommend to Full Council that payment for the wood chipper be made from non-earmarked reserves.  
 Proposed: Cllr Sherborne, Seconded: Cllr Edwards (all in favour)
- It was **resolved** to accept the recommendations from Finance Committee  
 Proposed: Cllr Sherborne Seconded: Cllr Brading (all in favour)
- Action Point – Town Clerk to move funds as resolved**
- 1806/164 To receive an update on the May Fair 2018**  
 Cllr Brading advised that the May Fair had been very successful and put us on the map. Local dignitaries were looking forward to receiving their invites for next year.

- 1806/165 To consider correspondence from Ellis Whittam**
- Contract renewal
- It was **resolved** to defer a decision to the next meeting when a full description of the services would be made available to Members with alternatives for comparison
- Proposed: Cllr Tisdale, Seconded Cllr Edwards (majority in favour with one abstention)
- Action Point – Town Clerk to prepare full description of services**
- 1806/166 To consider the draft summer newsletter (herewith)**
- It was **resolved** to send out the newsletter in its current format after making colour adjustments.
- Proposed: Cllr Hames, Seconded: Cllr Edwards (majority in favour with 3 against)
- Action Point – Newsletter to be sent out after adjustments**
- 1806/167 To consider purchase of a marquee**
- It was **resolved** to refer this to Town Projects
- Proposed: Cllr Tisdale, Seconded Cllr Sherborne (majority in favour 2 against)
- Action Point – This item to be referred to Town Projects**
- 1806/168 To consider appointments to committees**
- Cllr Laws to Finance, Town Projects and Northam Burrows
  - Cllr Brading to Finance
- It was **resolved** to appoint the above Cllrs to their requested committees
- Proposed: Cllr Tisdale, Seconded: Cllr Sherborne (all in favour)
- 1806/169 Street Matters**
- Members were advised to report problems on the DCC web site. There was a request for weed killing in Westward Ho!
- 1806/170 Summary Report from a District Member**
- Cllr Laws advised it gave him great pleasure to advise of the return of Bone Hill from TDC
- 1805/171 Report from County Councillor**
- The County Councillor had sent his apologies for the meeting

There being no further business the meeting closed at 7.55 pm

Signed..... Dated.....

DRAFT