

Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday 28th June 2017 in the Council Chamber, Town Hall, Windmill Lane, Northam commencing at 7.00 pm

Present: Cllrs Brading (Chairman), Berryman, Davis, Durkin, Eastman, Hames, Hancock, Himan, Leather, Sherborne, Tisdale, and Mrs Whittaker

In attendance: Mrs M J Mills, Town Clerk
Reverend Derek Arnold
Members of the public

1706/182 Apologies

Apologies were recorded on behalf of Cllrs Edwards and Miller

1706/183 Chairman's Announcements

- The Chairman advised that the Council has been offered an old piano. It was agreed that the Chairman and Cllr Hames go to look at it.
- The blinds in the Chamber are in the process of being replaced and the projector being installed from the ceiling.
- The Mayor, Town Clerk and Administrative Officer have attended a training course on project management. Future projects including the neighbourhood plan should benefit from a proper structured system.
- The Chairman sought confirmation from Members on numbers attending his Church Civic Service.
- The Chairman advised he is about to commence Mayor's surgeries in line with other Town Councils in the area. Initially 15 minute slots will be available, possibly in the Committee Room on a Saturday morning.
- Members were reminded about the next Neighbourhood Plan Meeting, Monday 3rd July at 7pm, this is on Facebook and on posters.
- A road closure for 30th June at College Close was advised.

1706/184 Declarations of interest

Members were reminded that all interests must be declared prior to the item being discussed.

1706/185 To agree the agenda between Part A and Part B (*confidential information*)

It was **resolved** to agree the agenda between Part A and Part B
Proposed: Cllr Tisdale, Seconded: Cllr Leather (all in favour)

1706/186 To confirm and sign the minutes of the Town Council Meeting held on 31st May 2017

It was **resolved** to confirm and sign the minutes of the Town Council meeting held on 31st May 2017 as a correct record after amending the finish time to 8.05pm.
Proposed: Cllr Leather, Seconded: Cllr Tisdale (majority in favour one abstention, not present at previous meeting)

1706/187 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)

- Planning – 31st May 2017
- Town Projects – 5th June 2017
- Northam Burrows Forum – 12th June 2017
- Planning – 14th June 2017
- Finance & Staffing – 19th June 2017

It was **agreed** to note and adopt the reports of minutes and resolutions.

1706/188 Action Points

It was **agreed** to note the Action points.

1706/189 To receive and consider reports from the Town Clerk

It was **agreed** to note the reports.

1706/190 To receive a Police Report

There were no Police present

1706/191 To receive questions and/or deputations or petitions from parishioners. All deputations or petitions to be referred without discussion to the Clerk for action, or to the next Council meeting for discussion as appropriate. Any question requiring an answer at the meeting to be submitted at least five working days before the meeting to the Town Council office.

No questions had been received.

1706/192 Public Participation

Members of the public are permitted to make representations answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

No members of the public wished to speak

1706/193 To receive a presentation on Local Council Community Cloud

Members received a presentation on Local Council Community Cloud and the Mayor thanked the presenters for attending. It was agreed that we would receive a customised quote.

It was **resolved** that the matter be referred to Finance Committee for full discussion.

Proposed: Cllr Brading, Seconded by Cllr Davis (all in favour)

Action Point - place on next Finance Agenda

1706/194 To receive the responses given to a member of the public regarding the flock of sheep

It was agreed to note the responses.

1706/195 To consider a recommendation from Finance Committee to accept last year's annual return as restated

It was **resolved** to accept last year's return as restated.

Proposed: Cllr Sherborne, Seconded by Cllr Tisdale (all in favour)

- 1706/196 To consider the Annual Governance Statement**
It was **resolved** to accept the Annual Governance Statement
Proposed: Cllr Sherborne, Seconded: Cllr Brading (all in favour)
- 1706/197 To consider the Accounting Statements**
It was **resolved** to accept the Accounting Statements
Proposed: Cllr Sherborne, Seconded: Cllr Berryman (all in favour)
- 1706/198 To consider a letter from Seafarers UK**
The letter was noted, we do hold a Red Ensign Flag which will be flown on 3rd September.
- 1706/199 Correspondence**
- Letter of thanks from Northam Twinning Association
 - Open Spaces Magazine
 - Letter of invitation from Devon Senior Voice
- The correspondence was noted
- 1706/200 To consider the Summer Newsletter**
It was **resolved** to submit the newsletter for printing after phone numbers and e mail addresses are included for all Councillors, and proposed dates for Mayoral Surgeries are included.
Proposed: Cllr Leather, Seconded Cllr Tisdale (all in favour)
Action Point - send to printer after completing amendments
- 1706/201 To receive an update on Festoon Lighting in Westward Ho!**
It is anticipated that work will commence week beginning 10th July 2017
- 1706/202 To receive an update on Festoon Lighting in Appledore.**
Matters are progressing with regard to a section 278 agreement. It is hoped installation will take place in early October.
- 1706/203 To ratify a decision made under Chairman's Announcements at the Special Meeting held on 17th May 2017 with reference to the Urban District Council Assets. 'It was resolved to proceed with the investigation subject to ratification at the next Full Council meeting with a cap on the costs of £2,000.'**
It was **resolved** to ratify the decision.
Proposed: Cllr Durkin, Seconded: Cllr Berryman (majority in favour 4 abstentions)
- 1706/204 To consider a Five Member motion on acquiring Bonehill**
That consideration be given on acquiring Bonehill as a Community Asset transfer. It was proposed by Cllr Tisdale and seconded by Cllr Hames that a report be prepared before proceeding.
It was however, **resolved** that we proceed with acquiring Bonehill as a Community Transfer following a further proposal which was made by Cllr Brading to go ahead with acquiring Bonehill as Community Transfer, seconded by Cllr Berryman (7 votes in favour, 4 against and 1 abstention)
- Members then voted on the first proposal and it was **resolved** to prepare a report (7 votes in favour and 5 against)
Action Point - Prepare a report for the next Full Council Meeting

- 1706/205 To consider an update on Bonehill Flagpole**
 Drawings have been presented to a local blacksmith and other companies, prices are awaited.
- 1706/206 To consider purchase of name badges for Members**
 It was **resolved** to proceed with purchase of name badges with magnetic fastenings. Proposed: Cllr Leather, Seconded: Cllr Brading (majority in favour, with two abstentions)
 At this juncture Cllr Tisdale gave his apologies and left the meeting.
 Action Point Proceed with purchase, place the discussion about business cards on the next agenda
- 1706/207 Street Matters**
- Letter from Cllr Davis (*herewith*)
 This will be considered at the Highways Meeting.
 - Devon County Council – Temporary prohibition of through traffic on Sunday 27th August 2017 between the hours of 06.30 and 11.45 at Golf Links Road to enable the Legendary Grand Tour 2017
 This was noted
 The consultation on the Link Road was discussed with concerns expressed about the lack of facility to respond to the online consultation.
 The Town Clerk was asked to write to Devon County Council expressing major concern regarding the lack of proposals in relation to Heywood Road Roundabout and beyond to Abbotsham and beyond towards Cornwall.
Action Point – Town Clerk to write to Devon County Council
- 1706/208 Summary Report from a District Member**
 Cllr Mrs Whittaker reported that a Link Road meeting had been cancelled because a meeting had been called by the Ministry of Transport. She gave some information on proposals and advised that Torridge would be expected to make a contribution. She had attended a post peer review with staff and Members. The Peer review had been very positive. Officers were looking at future projects. She reported some amendments to the draft local plan. She will be attending conference in Birmingham (Local Government Association) She went on to say Town and Parish Councils will now be able to apply for funding from Councillor Grants.
- 1706/209 Report from County Councillor**
 Cllr Eastman re-iterated Cllr Mrs Whittaker's comments about the peer review and circulated information from Devon County Council about Waste Management (see attached)

There being no further business the meeting closed at 9.30 pm

Signed..... Dated.....

DRAFT