

Northam Town Council – Minutes of a meeting of the Town Council held on Wednesday 28th February 2018 in the Council Chamber, Town Hall, Windmill Lane, Northam commencing at 7.00 pm

Present: Cllrs Brading (Chairman), Davis, Durkin, Eastman, Hames, Hancock, Leather, Sherborne and Tisdale
In attendance: Mrs M J Mills, Town Clerk
District Councillor N Laws
Members of the public

The Reverend Arnold said Prayers and a minute's silence was observed in memory of Alderman Alasdair Barclay and former Northam Councillor Sam Robinson.

1802/1171 Apologies

Apologies were recorded on behalf of Cllrs Mrs Whittaker, Berryman, Edwards, Himan and Miller

1802/1172 Chairman's Announcements

- Apologies were received from the Chair of North Devon DFAS who was unable to attend due to the inclement weather.
- The Mayor read information from Torridge District Council with regard to work being done by the Standards Committee at Torridge. It was agreed that a talk would be of benefit when new Councillors are elected in May 2019.
- The Mayor advised that all the new parts have now been bolted to Bone Hill flagpole. There is approximately a day's work to complete the job, however no further work at the top will take place until the weather improves.
- The Mayor reminded Members to respond to their invitation to the Civic Dinner as a matter of urgency.

1802/1173 Declarations of interest

Members were reminded that all interests must be declared prior to the item being discussed.

1802/1174 To agree the agenda between Part A and Part B (*confidential information*)

It was **resolved** to agree the agenda between Part A and Part B after moving item 22 to precede item 13.

Proposed: Cllr Tisdale, Seconded: Cllr Hancock (all in favour)

1802/1175 To confirm and sign the minutes of the Full Council Meeting held 31st January 2018

It was **resolved** to confirm and sign the minutes of the Town Council meeting held on 31st January as a correct record.

Proposed: Cllr Brading, Seconded: Cllr Sherborne (majority in favour, 1 abstention, not present at the meeting)

1802/1176 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)

- Finance – 29th January 2018
- Planning – 31st January 2018
- Human Resources – 12th February 2018
- Town Projects – 12th February 2018
- Planning – 14th February 2018

- Finance – 19th February 2018

It was **agreed** to note and adopt the reports of minutes and resolutions.

1802/1177 Action Points

It was **agreed** to note the Action points. Mention was made that in Torridge District Council's budget £45,000 has been set aside for demolition of the Happy Café. This will hopefully be discussed at the re-scheduled meeting of HATOC.

1802/1178 To receive and consider reports from the Town Clerk

It was **agreed** to note the reports.

1802/1179 To receive a Police Report

No Police were present

1802/1180 To receive questions and/or deputations or petitions from parishioners. All deputations or petitions to be referred without discussion to the Clerk for action, or to the next Council meeting for discussion as appropriate. Any question requiring an answer at the meeting to be submitted at least five working days before the meeting to the Town Council office.

No questions had been received.

1802/1181 Public Participation

Members of the public are permitted to make representations answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed fifteen minutes.

No members of the public wished to speak.

1802/1182 To consider a draft consultation paper on the Westward Ho! Park

It was **resolved** to circulate the consultation paper to provide evidence of the need to retain Westward Ho! Park.

Proposed: Cllr Brading, Seconded: Cllr Tisdale (all in favour)

Action Point – Town Clerk to make amendments and circulate the consultation paper

1802/1183 To review non Ellis Whittam policies (sent out by email)

It was **resolved** to accept the policies except the Data Protection and Handling Requests for information which will be reviewed when further information is received. Grants Policy to remove item 9 also to amend the Flag Flying Policy and the Environment Policy.

Proposed: Cllr Brading, Seconded: Cllr Leather (all in favour)

It was further **resolved** to remove the Policy for Ex Offenders

Proposed: Cllr Leather, Seconded: Cllr Tisdale (7 in favour 2 against)

Cllr Tisdale gave his apologies at this juncture and left the meeting.

1802/1184 To consider work required on the Mayoral Chain and additional purchases

This item was deferred to a future meeting.

Action Point – Town Clerk to place item on future agenda

1802/1185 To consider correspondence

There was no correspondence.

- 1802/1186 To consider a response to the Dog Control Measures consultation**
It was agreed to invite Janet Williams to talk at the next meeting and request TDC to include certain places within the Northam Town Council area to be subject to Dog Control Measures.
Action Point – Town Clerk to invite Janet Williams to talk at the next meeting and request information from Torrridge District Council
- 1802/1187 To consider a group photo of the Town Council**
It was **resolved** to arrange a group photo of the Town Council.
Proposed: Cllr Brading, Seconded: Cllr Davis (all in favour)
Action Point – Arrange group photo of the Town Council
- 1802/1188 To receive an update on the Neighbourhood Plan**
The next meeting to discuss the Neighbourhood Plan will be held on Monday evening 12th March. An update will be given at the next full Council meeting.
Action Point – Item on Neighbourhood Plan on next Full Council agenda
- 1802/1189 To consider the Spring Newsletter**
It was **resolved** to accept the Spring Newsletter with slight amendments.
Proposed: Cllr Leather, Seconded: Cllr Brading (all in favour)
Action Point – Amend Newsletter and forward to printer
- 1802/1190 Street Matters**
Notification of application for road closure from Kier – 23rd May – 25th May 2018 inclusive to complete SWW utility works on Merley Road. Subject to approval from Devon County Council.
Street matters were noted.
- Cllr Leather advised that there will finally be repairs to Raleigh Hill some time in March.
 - Cllr Durkin reported that on Sunday the road surface at Fosketh Hill was very dangerous but was subsequently gritted. Westward Ho! Avon Lane repair was urgent.
 - Cllr Eastman is hoping that ships could deliver grit to the harbour at Bideford rather than it being taken right around the coast and then delivered by road to the north of the County.
- 1802/1191 Summary Report from a District Member**
Cllr Davis reported that there had been travellers on the old cattle market; Torrridge District Council are required to provide sites.
- 1802/1192 Report from County Councillor**
Cllr Eastman read items out from the HATOC meeting and Torrridge Locality Committee Meeting agendas. These will be photocopied and circulated to Members.
Action Point – Town Clerk to circulate

PART B

There being no further business the meeting closed at 8.17 pm

Signed..... Dated.....

DRAFT