

**Minutes of the Finance Committee held on Monday 22<sup>nd</sup> October 2018 in the Committee Room Town Hall, Windmill Lane, Northam at 10.00am**

**Present:** Cllrs Himan (Vice-Chairman), Berryman, Brading, Davis, Edwards, Hames, Laws and Tisdale  
**In attendance:** Mrs M J Mills, Town Clerk

In the absence of the Chairman the Vice Chairman took the Chair

- 1810/495 Apologies**  
Apologies were received from Cllr Sherborne
- 1810/496 Chairman's announcements**  
The Chairman raised a number of items, External Auditor report (agenda item)  
Dog bag expenditure (item is on Full Council)  
Concerns about the shipyard at Appledore (Town Clerk asked to write to local MP)  
**Action point: write to local MP**
- 1810/497 Declarations of interest**  
Members were reminded that all interests must be declared prior to the item being discussed.
- 1810/498 To agree the agenda between Part A and Part B (confidential information)**  
It was **resolved** to agree the agenda between Part A and Part B.  
Proposed: Cllr Tisdale, Seconded: Cllr Berryman (all in favour)
- 1810/499 To confirm and sign the minutes of the meeting held 17<sup>th</sup> September 2018**  
It was **resolved** to confirm and sign the minutes of the meeting held 17<sup>th</sup> September 2018 as a correct record  
Proposed: Cllr Tisdale, Seconded: Cllr Davis (majority in favour 3 abstentions, not present at the meeting)
- 1810/500 Action Points**  
It was **agreed** to note the Action Points.
- 1810/501 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*  
No members of the public were present.
- 1810/502 To consider invoices for payment and financial reports**  
It was **resolved** to accept the payments and financial reports.  
Proposed: Cllr Tisdale, Seconded: Cllr Berryman (all in favour),  
It was further **resolved** to insert a code for legal fees under Northam Burrows  
Proposed: Cllr Brading, Seconded: Cllr Edwards (all in favour).  
It was further **resolved** to rescind a decision to advertise grant availability through public notices but to use social media, the website and a report in the local paper.  
Proposed: Cllr Tisdale, Seconded: Cllr Laws (all in favour),  
**Action Points: insert code for legal fees under Northam Burrows cost centre  
Advertise grants next year through social media and article in local paper not  
Public Notices**

**1810/503**      **To consider procurement update**  
This will be on the next agenda as comments and advice are awaited from the Internal Auditor.  
**Action Point: procurement on next agenda**

**1810/504**      **To consider the External Auditor report**  
It was agreed to note the report.

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**PART B**

There being no further business the meeting closed at 11.30 am

Signed..... Dated .....

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