

Minutes of the Finance & Staffing Committee held on Monday 17th July 2017 in the Committee Room Town Hall, Windmill Lane, Northam at 10.00am

Present: Cllrs Brading (Chairman), Durkin, Edwards (from minute 1707/273), Hames and Miller

In attendance: Mrs M J Mills – Town Clerk

In the absence of the Chairman and Vice-Chairman, The Mayor took the meeting.

1707/265 Apologies

Apologies were received from Cllrs Berryman, Himan, Sherborne, and Tisdale.

1707/266 Chairman's announcements

There were no announcements

1707/267 Declarations of interest

Members were reminded that all interests must be declared prior to the item being discussed.

1707/268 To agree the agenda between Part A and Part B (confidential information)

It was **resolved** to agree the agenda between Part A and Part B.

Proposed: Cllr Miller, Seconded: Cllr Hames (all in favour)

1707/269 To confirm and sign the minutes of the meeting held 19th June 2017 as a correct record

It was **resolved** to confirm and sign the minutes of the meeting held 19th June 2017 as a correct record.

Proposed Cllr Miller, Seconded: Cllr Hames (all in favour)

1707/270 Action Points

It was **agreed** to note the Action Points

1707/271 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

No members of the public were present.

1707/272 To consider invoices for payment and financial reports

It was **resolved** to accept the invoices for payment and the financial statements

Proposed Cllr Miller, Seconded: Cllr Hames (all in favour)

At this juncture Cllr Edwards arrived at the meeting

1707/273 To consider the employment of additional staff for maintenance work

It was **resolved** to recommend to Full Council that an additional maintenance person be appointed.

Proposed Cllr Durkin, Seconded Cllr Miller (three votes in favour two votes against)

It was further **resolved** that the following recommendation be placed on the Full Council agenda, "That Northam Town Council approach TDC and DCC requesting a contribution from the two councils in respect of work performed on their behalf."

Action Point – items to be added to Full Council

1707/274

Local Council Community Cloud

It was **resolved** that Cllr Durkin prepares a report for Full Council on backing up on and off site with a suggestion of companies to obtain three quotes from.

Proposed Cllr Hames, seconded: Cllr Miller (all in favour)

Action Point – Cllr Durkin to report to Full Council

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There being no further business the meeting closed at 11.05 a.m.

Signed..... Dated

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