

**Minutes of the Finance & Staffing Committee held on Monday 29<sup>th</sup> January 2018 in the Committee Room Town Hall, Windmill Lane, Northam at 10.00am**

**Present:** Cllrs Sherborne (Chairman), Berryman, Durkin, Brading, Hames and Tisdale  
**In attendance:** Mrs M J Mills – Town Clerk

- 1801/1045 Apologies**  
Apologies were received from Cllrs Edwards, Himan and Miller
- 1801/1046 Chairman's announcements**  
There were none.
- 1801/1047 Declarations of interest**  
Members were reminded that all interests must be declared prior to the item being discussed.
- 1801/1048 To agree the agenda between Part A and Part B (confidential information)**  
It was **resolved** to agree the agenda between Part A and Part B.  
Proposed: Cllr Tisdale, Seconded: Cllr Brading (all in favour)
- 1801/1049 To confirm and sign the minutes of the meeting held 18<sup>th</sup> December 2017 as a correct record**  
It was **resolved** to confirm and sign the minutes of the meeting held 18<sup>th</sup> December 2017 as a correct record.  
Proposed: Cllr Tisdale, Seconded: Cllr Hames (majority in favour 2 abstentions not present at the meeting)
- 1801/1050 Action Points**  
There were no action points from the last meeting
- 1801/1051 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*  
No members of the public were present.
- 1801/1052 To consider invoices for payment and financial reports**  
It was **resolved** to accept the invoices for payment and the financial reports.  
Proposed: Cllr Sherborne, Seconded: Cllr Hames (all in favour)
- 1801/1053 To consider correspondence from NEST Pensions**  
Members were advised that there is an increase in contributions for employers, but the current contribution by NTC exceeds the statutory requirement. The information was noted.
- 1801/1054 To consider insurance renewal**  
Members discussed future insurance and will wait until further details are received relating to costings.

There being no further business the meeting closed at 10.35 am

Signed..... Dated .....

DRAFT