

Minutes of the Finance & Staffing Committee held on Monday 18th December 2017 in the Committee Room Town Hall, Windmill Lane, Northam at 10.00am

Present: Cllrs Sherborne (Chairman), Durkin, Brading, Hames and Tisdale.
In attendance: Mrs M J Mills – Town Clerk

- 1712/970 Apologies**
Apologies were received from Cllrs Berryman, Edwards, Himan and Miller
- 1712/971 Chairman's announcements**
There were none.
- 1712/972 Declarations of interest**
Members were reminded that all interests must be declared prior to the item being discussed.
- 1712/973 To agree the agenda between Part A and Part B (confidential information)**
It was **resolved** to agree the agenda between Part A and Part B.
Proposed: Cllr Tisdale, Seconded: Cllr Brading (all in favour)
- 1712/974 To confirm and sign the minutes of the meeting held 20th November 2017 as a correct record**
It was **resolved** to confirm and sign the minutes of the meeting held 20th November 2017 as a correct record.
Proposed: Cllr Brading, Seconded: Cllr Tisdale (all in favour)
- 1712/975 Action Points**
There were no action points from the last meeting
- 1712/976 Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.
No members of the public were present.
- 1712/977 To consider invoices for payment and financial reports**
It was **resolved** to accept the invoices for payment and the financial reports.
Proposed: Cllr Sherborne, Seconded: Cllr Brading (all in favour)
- It was further **resolved to** reduce the budget figure for Code 162 (Attendance at Twinning events) to £400 and increase the Civic expenses Budget (Code 73) by £100.
The purchase of the flag for Twinning purposes will be paid from Code 73
Proposed: Cllr Sherborne, Seconded: Cllr Brading (all in favour)
- 1712/978 To consider renewal of the Nationwide Saver Account**
It was **resolved** to continue with the Nationwide Saver Account for the next year.
Proposed: Cllr Brading, Seconded: Cllr Tisdale (all in favour)
- 1712/979 To consider card payments**
It was **resolved** to continue accepting card payments for the next twelve months with a review then unless there is a significant change in cost during the year.
Proposed: Cllr Tisdale, Seconded: Cllr Sherborne (all in favour)

There being no further business the meeting closed at 10.43 am

Signed..... Dated

DRAFT