



**NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY**

Town Clerk: Mrs Jane Mills MILCM
Telephone and Fax: 01237 474976
e-mail townclerk@northamtowncouncil.gov.uk

To: All Members of the Northam Town Council Finance Committee
Cc: All Members of the Northam Town Council

You are hereby summoned to attend a meeting of the Finance Committee which will be held on Monday 19th March 2018 in the Committee Room, Town Hall, Windmill Lane, Northam at 10.00 am.

The agenda for the meeting is set out below.

M. J. Mills

Jane Mills

Date of Issue 13th March 2018

The following are Members of the Finance Committee: Councillors Sherborne (Chairman), Berryman, Durkin, Edwards, Hames, Himan, the Mayor (ex-officio) and the Chairmen of the Town Projects & Northam Burrows Committees (ex-officio) but all Members of the Council are entitled to attend.

AGENDA

1 Apologies

2 Chairman's announcements

3 Declarations of interest

Members are reminded that all interests must be declared prior to the item being discussed

4 To agree the agenda between Part A and Part B (*confidential information*)

5 To confirm and sign the minutes of the meeting held 19th February 2018 (*herewith*)

6 Action Points (*herewith*)

7 Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.

- 8 To consider invoices for payment and financial reports (herewith)**
- *To include a report on card machines and coding response*
 - *Mayor's Charity Account*
- 9 To consider appointment of a data protection officer to comply with a change of law from May 2018**

PART B

- 10 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting
- 11 To confirm and sign the minutes of the meeting held 19th February 2018 as a correct record (Part B)**
- 12 To consider invoices for payment and financial reports Part B**
- 13 To resolve to readmit members of the press and public**