



**NORTHAM TOWN COUNCIL  
TOWN HALL  
WINDMILL LANE  
NORTHAM  
DEVON  
EX39 1BY**

Town Clerk: Mrs Jane Mills MILCM  
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To: All Members of the Town Projects and Asset  
Management Committee  
Cc: All Northam Town Councillors

**You are hereby summoned to attend a Town Projects and Asset Management Meeting on Monday 2<sup>nd</sup> October 2017 in the Committee Room, Town Hall, Windmill Lane, Northam at 10.00am. The Agenda for the meeting is set out below.**

*M. J. Mills*

Mrs Jane Mills MILCM  
Town Clerk

Date of issue: 26<sup>th</sup> September 2017

The following are Members of the Town Projects and Asset Management Committee: Councillors Tisdale (Chairman), Mrs Whittaker, Berryman, Davis, Durkin, Eastman, Edwards, Hames, Himan, Leather, Miller and the Mayor (ex-officio) but all Members of the Council are entitled to attend.

**AGENDA**

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest:**  
*Members are reminded that all interests should be declared prior to the item being discussed.*
- 4 To agree the agenda as published**
- 5 To confirm and sign the minutes of the Town Project Meeting held 18<sup>th</sup> September 2017 as a correct record (herewith)**
- 6 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*
- 7 To consider Action Points (herewith)**
- 8 To consider a Financial Report in respect of Town Projects & Asset Management (herewith)**

- 9 **To receive an update on Festoon/Festive Lighting in Westward Ho! extension at Westward Ho!** (*report herewith*)
- 10 **To receive an update on Festoon/Festive Lighting in Appledore** (*Report to Full Council September*)
- 11 **To consider an update on Festive lighting for Northam** (*report herewith*)
- 12 **To consider Christmas Trees and Hanging Baskets**
  - To consider renewing more Christmas Trees and lights for outdoor use (*report herewith*)
  - To include a request for Christmas Trees for Westbourne Terrace
  - To consider a safety check by Ashtons of all light fittings for Christmas
- 13 **Anchor Park**
  - To consider the surface under the slide (*quotes to follow*)
  - Update on chain link fencing/hedging (*herewith*)
  - Update on cherry trees
- 14 **To consider an update on footpaths**
  - Response from TDC on planning enforcement. Followed up initial request
  - Footpath Below Kipling Tors Westward Ho! (*herewith, Cllr Tisdale*)
  - Request for removal of brambles at May Hilder
- 15 **To consider an update on installation of a bus shelter opposite Durrant House Hotel** (*see action points*) (*report on costings sent to previous meeting*)
- 16 **To consider dog bins and dispensers**
  - Replacement of dog bins in poor condition (*response awaited from TDC*)
- 17 **To consider an update on Bone Hill flagpole** (*considered at Full Council September*)
- 18 **To consider a report on speed signs** (*herewith*)
- 19 **To consider a site for Air Ambulance night landing** (*Cllr Brading to report*)
- 20 **To consider a bus shelter opposite Ridgeway Drive** (*Action points and agenda item 15*)
- 21 **To consider mapping services (Pear Technology)** (*report of costings herewith*)
- 22 **To consider an update on asbestos surveys at Northam Hall quotes awaited** (*Cllr Hames email sent on 20<sup>th</sup> September*)
- 23 **To consider a quarterly report from the Maintenance Men** (*herewith*)
- 24 **Repairs to the floor of the accommodation for the men at Northam Hall**
- 25 **To consider purchase of replacement slats for Appledore Quay benches** (*herewith*)