



**NORTHAM TOWN COUNCIL**  
**TOWN HALL**  
**WINDMILL LANE**  
**NORTHAM**  
**DEVON**  
**EX39 1BY**

Town Clerk: Mrs Jane Mills MILCM  
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**Please note amended start time  
11am at request of the Chairman!**

To: All Members of the Town Projects and Asset Management Committee  
Cc: All Northam Town Councillors

**You are hereby summoned to attend a Town Projects and Asset Management Meeting on Tuesday 8<sup>th</sup> May 2018 in the Committee Room, Town Hall, Windmill Lane, Northam at 11am. The Agenda for the meeting is set out below.**

*M. J. Mills*

Mrs Jane Mills MILCM  
Town Clerk

Date of issue: 1<sup>st</sup> May 2018

The following are Members of the Town Projects and Asset Management Committee: Councillors Tisdale (Chairman), Mrs Whittaker, Berryman, Davis, Eastman, Edwards, Hames, Himan, Leather, and the Mayor (ex-officio) but all Members of the Council are entitled to attend.

### **AGENDA**

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest:**  
*Members are reminded that all interests should be declared prior to the item being discussed.*
- 4 To agree the agenda as published**
- 5 To confirm and sign the minutes of the Town Projects Meeting held 9<sup>th</sup> April 2018 as a correct record (*herewith*)**
- 6 Public Participation**  
*Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*
- 7 To consider Action Points (*herewith*)**
- 8 To consider a Financial Report in respect of Town Projects & Asset Management (*herewith*)**

- 9 To consider a proposal from the Institute of Groudsmanship with regard to Lord's Meadow (*herewith*)
- 10 To consider an update on Bone Hill
  - Flagstaff (*correspondence herewith*)
  - Works (*Cllr Davis*)
- 11 To consider an update on the bus shelter on Heywood Rd (*herewith*)
- 12 To consider an update on Festoon/Festive lighting at Westward Ho!
- 13 To consider an update on the boat planters
- 14 Update on Anchor Park
  - To include fencing as agreed with property owner
- 15 To consider an update on the wood chipper, and insurance
- 16 To consider an update on the skatepark and murals
- 17 To consider dog bins and dispensers
- 18 Update on the emergency plan (*Cllr Mrs Whittaker*)
- 19 To consider an update on the May Fair
  - To include appointment of Lead Organiser
- 20 To consider an update on Footpaths (*Cllr Hames*)
- 21 To consider an update on benches at Appledore Quay
- 22 To receive a quarterly report from the Maintenance Men (*herewith*)

#### **PART B**

- 23 To **resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting
- 24 To **confirm and sign the minutes of the Town Projects Meeting held 5<sup>th</sup> March 2018 as a correct record (PART B)**
- 25 To **resolve to readmit members of the press and public**