



NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY

Town Clerk: Mrs Jane Mills MILCM
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To: All Members of the Town Projects and Asset Management Committee
Cc: All Northam Town Councillors

You are hereby summoned to attend a Town Projects and Asset Management Meeting on Monday 12th February 2018 in the Committee Room, Town Hall, Windmill Lane, Northam immediately following Human Resources Meeting. The Agenda for the meeting is set out below.

M. J. Mills

Mrs Jane Mills MILCM
Town Clerk

Date of issue: 6th February 2018

The following are Members of the Town Projects and Asset Management Committee: Councillors Tisdale (Chairman), Mrs Whittaker, Berryman, Davis, Durkin, Eastman, Edwards, Hames, Himan, Leather, Miller and the Mayor (ex-officio) but all Members of the Council are entitled to attend.

AGENDA

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest:**
Members are reminded that all interests should be declared prior to the item being discussed.
- 4 To agree the agenda as published**
- 5 To confirm and sign the minutes of the Town Projects Meeting held 15th January 2018 as a correct record (herewith)**
- 6 Public Participation**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.
- 7 To consider Action Points (herewith)**
- 8 To consider a Financial Report in respect of Town Projects & Asset Management (herewith)**

- 9 To receive an update on Festoon Lighting extension at Westward Ho!
- 10 To consider the quarterly report from the Maintenance Men (*herewith*)
- 11 To consider a list of equipment for the Maintenance Men (*Cllr Brading, herewith*)
- 12 To consider the offer of a boat for planting
- 13 To consider signs for the benches
- 14 Anchor Park
- 15 To consider footpaths (*information sent previously*)
 - Update on works required on path 14
- 16 To consider dog bins and dispensers
 - Report on dog bins in poor condition
- 17 To consider responses to the survey for Ridgeway Drive play area (*herewith*)
- 18 To consider Bone Hill flagpole
- 19 To consider waste plastic (*Cllr Hames*)
- 20 To consider an emergency plan (*draft herewith*)
- 21 To consider a date for the May meeting of Town Projects
- 22 To consider installation of new Christmas trees and lights in Westbourne Terrace (*response Cllr Tisdale*)
- 23 To consider an update on the May Fair
- 24 To consider possible production of a monthly newsletter (*Cllr Brading, herewith*)
- 25 To consider further how to move forward on Westward Ho! Park

PART B

- 26 To **resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting
- 27 To **confirm and sign the minutes of the Town Projects Meeting held 15th January 2018 as a correct record (PART B)**
- 28 To consider Northam Hall (*herewith*)
- 29 To consider designs and costings for the skatepark
- 30 To consider a review of an annual licence (*herewith*)
- 31 To resolve to readmit members of the press and public