



**NORTHAM TOWN COUNCIL
TOWN HALL
WINDMILL LANE
NORTHAM
DEVON
EX39 1BY**

Town Clerk: Mrs Jane Mills MILCM
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To: All Members of the Human Resources Committee
Cc: All Members of the Northam Town Council

You are hereby summoned to attend a meeting of the Human Resources Committee which will be held on Wednesday 23rd January 2019 in the Committee Room, Windmill Lane, Northam at 10.00am.

The agenda for the meeting is set out below.

M J Mills

Jane Mills
Town Clerk

Date of issue 15th January 2019

The following are Members of the Human Resources Committee: Councillors Rev Arnold, Berryman, Brading, Edwards, Himan, Leather, Tisdale and the Mayor (ex-officio) but all Members of the Council are entitled to attend.

AGENDA

- 1 Apologies**
- 2 To elect a Chairman**
- 3 To elect a Vice-Chairman.**
- 4 Chairman's Announcements**
- 5 Declarations of interest**
Members are reminded that all interests must be declared prior to the item being discussed.
- 6 To agree the agenda between Part A and Part B (confidential information)**
- 7 To confirm and sign the minutes of the meeting held on 12th February 2018 as a correct record (herewith)**

Part B

- 8** To **resolve**: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:
- 9** To **confirm and sign the minutes of the meeting held on 12th February 2018 as a correct record PART B**
- 10** To **consider staff training**
- 11** To **resolve to readmit members of the press and public**

Northam Town Council – Minutes of the Human Resources Meeting held on Monday 12th February 2018 in the Committee Room, Town Hall, Windmill Lane, Northam at 9.30 am

Present: Councillors Berryman, Davis, Durkin, Himan, Leather and Tisdale and the Mayor (ex officio)

In Attendance: Mrs M J Mills, Town Clerk

1802/1101 To elect a Chairman

It was **resolved** to appoint Cllr Leather as Chairman
Proposed: Cllr Brading, Seconded: Cllr Tisdale (all in favour)

1802/1102 To elect a Vice-Chairman

It was **resolved** to appoint Cllr Durkin as Vice Chairman
Proposed: Cllr Brading, Seconded: Cllr Tisdale (all in favour)

1802/1103 Apologies

Apologies were recorded on behalf of Cllr Edwards

1802/1104 Chairman's announcements

There were none

1802/1105 Declarations of interest

Members were reminded that all interests should be declared prior to the item being discussed.

1802/1106 To agree the agenda between Part A and Part B (confidential information)

It was **resolved** to agree the agenda as published between Part A and Part B
Proposed: Cllr Brading, Seconded: Cllr Leather (all in favour)

1802/1107 To consider future meeting dates

It was **agreed** that meetings will be held when required in compliance with Standing Orders