



**NORTHAM TOWN COUNCIL**  
**TOWN HALL**  
**WINDMILL LANE**  
**NORTHAM**  
**DEVON**  
**EX39 1BY**

To: All Members of the Northam Town Council  
Prayers will be said in the Council Chamber at 6.55pm  
For those wishing to attend.

Town Clerk: Mrs Jane Mills MILCM  
Telephone: 01237/474976  
e-mail: townclerk@northamtowncouncil.gov.uk

**You are hereby summoned to attend a meeting of the Town Council which will be held on Wednesday 28<sup>th</sup> February 2018 commencing at 7.00 pm in the Council Chamber, Town Hall, Windmill Lane, Northam.**  
**The agenda for the meeting is set out below.**

*M. J. Mills*

Jane Mills MILCM  
Town Clerk

Date of issue 22<sup>nd</sup> February 2018

**Members are requested to switch off their mobile phones**

### **AGENDA**

#### **Talk by the Chair of North Devon DFAS**

- 1 Apologies**
- 2 Chairman's announcements**
- 3 Declarations of interest**  
*Members are reminded that all interests must be declared prior to the item being discussed.*
- 4 To agree the agenda between Part A and Part B (confidential information)**
- 5 To confirm and sign the minutes of the Full Council Meeting held 31<sup>st</sup> January 2018 (herewith)**
- 6 To note and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees (Items contained in Part B to be considered under Part B)**
  - Finance – 29<sup>th</sup> January 2018 (*confirmed, herewith*)
  - Planning – 31<sup>st</sup> January 2018 (*confirmed, herewith*)
  - Human Resources – 12<sup>th</sup> February 2018 (*draft, herewith*)
  - Town Projects – 12<sup>th</sup> February 2018 (*draft, herewith*)
  - Planning – 14<sup>th</sup> February 2018 (*draft, herewith*)
  - Finance – 19<sup>th</sup> February 2018 (*draft, herewith*)
- 7 Action Points (herewith)**
- 8 To receive and consider reports from the Town Clerk (herewith)**
- 9 To receive a Police Report**

- 10 To receive questions and/or deputations or petitions from parishioners. All deputations or petitions to be referred without discussion to the Clerk for action, or to the next Council meeting for discussion as appropriate. Any question requiring an answer at the meeting to be submitted at least five working days before the meeting to the Town Council office.**
- 11 Public Participation**  
*Members of the public are permitted to make representations answer questions and give evidence in respect of any item of business included in the agenda. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. The period of time which is designated for public participation in accordance with standing orders shall not exceed 15 minutes.*
- 12 To consider a draft consultation paper on the Westward Ho! Park (herewith)**
- 13 To review non Ellis Whittam policies (sent out by email)**
- 14 To consider work required on the Mayoral Chain and additional purchases**
- 15 To consider correspondence**
- 16 To consider a response to the Dog Control Measures consultation (sent by email)**
- 17 To consider a group photo of the Town Council**
- 18 To receive an update on the Neighbourhood Plan**
- 19 To consider the Spring Newsletter (herewith)**
- 20 Street Matters**
- Notification of application for road closure from Kier – 23<sup>rd</sup> May – 25<sup>th</sup> May 2018 inclusive to complete SWW utility works on Merley Road. Subject to approval from Devon County Council.
- 21 Summary Report from a District Member**
- 22 Report from County Councillor**

## **PART B**

- 23 To resolve:** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting
- 24 To confirm and sign the minutes of the Meeting held on 31<sup>st</sup> January 2018 (herewith)**
- 25 To receive and adopt the reports of minutes and resolutions contained therein from Committees and Sub-Committees in Part B**
- Finance – 29<sup>th</sup> January 2018 (*confirmed, herewith*)
  - Human Resources – 12<sup>th</sup> February 2018 (*draft, herewith*)
  - Town Projects – 12<sup>th</sup> February 2018 (*draft, herewith*)
  - Finance – 19<sup>th</sup> February 2018 (*draft, herewith*)
- 26 To resolve to readmit members of the press and public**

Following the Local Government and Accountability Act 2014 the Council now has a policy on filming and recording of Local Council and Committee meetings which will be on view in the Council Chamber or Committee Room as appropriate. Those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings. Those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Members of the public may not wish to be recorded and the Chair of the meeting will ensure insofar as is possible that any request not to be recorded will be respected.